

THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA
P.O BOX 307
MWANZA, TANZANIA



CHARTER, 2010

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THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA CHARTER, 2012

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GRANT OF CHARTER OF INCORPORATION

Made under Section 25

CHARTER OF INCORPORATION OF THE SAINT AUGUSTINE
UNIVERSITY OF TANZANIA CHARTER, 2012

Preamble WHEREAS the Tanzania Episcopal Conference (hereinafter called "the Founder") inspired by the mission of Christ, who is the Way, the Truth and the Life, has by resolution decided to establish the Saint Augustine University of Tanzania, a Private University at Nyegezi, Mwanza, Tanzania was established and registered under Section 65(c) of Education Act of 1978 the section which has now been replaced by Universities Act, 2005, and given Certificate of Accreditation

Cap.346 No.HEAC.CA.No.002 dated 25th day of September 2002;

WHEREAS the said University shall be established and operate as an autonomous non-profit making body corporate;

WHEREAS the University shall be the property of the Founder, the Tanzania Episcopal Conference, a society registered under the Societies Ordinance, 1954 which holds Certificate of Registration Ref. No. So. 2098 dated the 13th day of May 1975;

WHEREAS the Founder resolved to have a University on the basis of the considerations that the University shall -

- (a) acknowledge the authority of the Constitution of the United Republic of Tanzania and the Apostolic Constitution *Ex Corde Ecclesiae* for Catholic secular university;
- (b) recognize the dignity and ultimate purpose of the human person and his centrality in the universe in carrying out scientific and technological research;
- (c) be committed to promoting the formation of conscience and to the service of the human family by playing a practical and transcendental role in inculcating freedom and transformation for the fulfillment of the human family and that, therefore, Social Ethics shall be a compulsory subject at the university; and
- (d) be committed to preparing students to develop fully as persons as well as instilling in them the spirit of service through the good example manifested by its faculty and administration

WHEREAS the University has applied to the Tanzania Commission for Universities for the grant of a Charter in the manner prescribed under the Universities Act, 2005 and Regulations made there-under;

WHEREAS the Tanzania Commission for Universities has visited and inspected the said University and is satisfied that the objects of the University are consistent with the advancement of university education in Tanzania;

WHEREAS the Tanzania Commission for Universities is also satisfied that the Saint Augustine University of Tanzania has complied with the provisions of the Universities Act, 2005 and the Universities (Chartering, Registration and Accreditation Procedures) Regulations, 2006;

G.N. No. 39
of 2006

Registration and Accreditation Procedures) Regulations,

WHEREAS the Tanzania Commission for Universities after being satisfied with the University's Draft Charter submitted it to the Minister responsible for Higher

Education, with a recommendation that the Saint Augustine University of Tanzania, be granted the Charter;

WHEREAS the said Minister has submitted the Charter to me with positive recommendations thereon;

AND WHEREAS I am satisfied that the granting of the Charter will be of benefit to the advancement of university education in Tanzania;

NOW, THEREFORE, in exercise of the powers conferred upon me by section 25(2) of the said Universities Act, 2005, I, JAKAYA MRISHO KIKWETE, President of the United Republic of Tanzania hereby grant and order with effect from the 31 day of December, 2006 as follows:

PART I
PRELIMINARY PROVISIONS

- Citation
1. (1) This Charter may be cited as the Saint Augustine University of Tanzania Charter, 2012.
 - (2) This Charter shall come into operation on such date as the President shall sign.
- Interpretation
Cap.346
2. In this Charter unless the context otherwise requires - "Act" means the Universities Act, 2005;
- "academic committee" means a committee of a college of the University established under the Act or appointed by the Senate to be responsible for, *inter alia*, the control and general regulation of instruction, education and research within the college;
- "academic staff" means members of academic staff referred to under Article 5;
- "Academic Staff Appointments and Promotions Committee" shall have the meaning assigned to that committee by Rule 37;
- "Academic Staff Assembly" shall have the meaning assigned to that organ; by Rule 64;
- "associate college" means a college established independently under its specific enabling legal instrument that seeks and obtains the University's participation in its academic programmes in terms of professional and academic guidance and supervision to ensure that the college operates at a level appropriate to its own objects or purposes and functions with a view to raising and upholding the standards of the college and heightening its status and prestige, but does not seek to participate in any programme of the University nor to attain the level of standards of the University;
- "Board" means Board established under or in accordance with the provisions of the Charter or the Rules;
- "The Board of Catholic Universities" means the Board established under Article 18;
- "By-laws" means By-laws made under Article 30;
- "Campus College" means a non-autonomous institution, set up either within the premises or easy reach of or in close proximity to the University established under or as provided for by Article 22;
- "Centre" means a Centre established under and covered by the provisions of Article 22;
- "Chancellor" means the person for the time being holding the position of chancellor in terms of Article 9;
- "Charter" means the Saint Augustine University of Tanzania Charter, 2012;

"College" includes a associate, campus, connected, and constituent college of the University;

"connected college" means an autonomous institution offering or empowered to offer University level education which depends on the University for the approval and validation of its academic programmes, courses and awards, including student entry qualifications, course syllabi and examination regulations, established in accordance with the Act;

"constituent college" means a semi-autonomous institution offering, authorized or empowered to offer university level education placed under the tutelage of the University for nurturance with a view to its establishment as an independent University and established as such under the Act;

"constituent institution" includes a college, school, faculty, institute, department, centre or directorate or a unit established or declared as such in accordance with the provisions of the Charter;

"the Council" means the governing Council of the University established under this Charter;

"Dean" means the Dean of a Faculty or a School;

"Dean of Students" means a principal officer of the University appointed in terms of the provisions of Rule 17;

"department" means an organ of governance of the University established in accordance with the provisions of Rule 34;

"Deputy College Principal" means a principal officer of the University appointed in accordance with the provisions of Rule 13;

"Deputy Vice Chancellor for Academic Affairs" means the Deputy Vice Chancellor for Academic Affairs appointed under Rule 10;

"Deputy Vice Chancellor for Administration and Finance" means the Deputy Vice Chancellor for Administration and Finance appointed under Rule 11;

"Director of a Centre or Directorate" means an officer of the University in charge of a centre or directorate of the University covered by Rule 14;

"Director" means a Director of an Institute; a centre or a directorate;

"Eastern Africa" means a sub-region of Africa encompassing Ethiopia, Kenya, Malawi, the Sudan, Tanzania, Uganda and Zambia;

"Episcopal Conference" means a collegial entity or association of Bishops of a given territory, in this case Tanzania;

- "*Ex Corde Ecclesiae*" means the Apostolic Constitution on Catholic Universities promulgated by His Holiness Pope John Paul II, the Supreme Pontiff, on 15th August, 1990 and any instrument(s) replacing the same from time to time;
- "Faculty" means a Faculty of the University established by or in accordance with the provisions of Rule 35;
- "Faculty Board" means Board of a Faculty established in accordance with the provisions of Rule 36;
- "financial year" means the financial year of the University determined under Rule 75;
- "Founder" means the Tanzania Episcopal Conference, who shall be the owner of the University;
- "funds and resources of the University" means funds and resources of the University provided for under Rule 69;
- "Institute" means an institute established by or under Rule 35; "member" in relation to -
- (i) the Council, means a member of the Council and includes the Chairman of the Council;
 - (ii) a Board, means a member of the Board and includes the Chairman of the Board;
 - (iii) the Senate, means a member of the Senate and includes the Chairman of the Senate;
 - (iv) the Convocation, means a member of the Convocation and includes the President of the Convocation;
- "Minister" means the Minister for the time being responsible for higher education;
- "officer" means any person in the employment of the University on permanent and pensionable terms or on contract terms provided that the duration of such contract is not less than two years and that the person is not in the category of "support staff",
- "Chief Planning Officer" means a principal officer of the University holding the office of Chief Planning Officer under Rule 21;
- "Principal" means a Principal of a college established under the Charter;
- "Principal officers of the University" means officers provided for under Rule 7;
- "Staff Disciplinary Committee" means a committee established under Rule 49;
- "Student" means a student of the University and includes any person who is enrolled to pursue any course of study of the University and paying his fees regularly;
- "Students Disciplinary Authority" means a committee established under Rule 56;
- "Students' Organization" means an organ representative of the students of the University established by Rule 53;

"University" means the Saint Augustine University of Tanzania established under this Charter;

"Vice Chancellor" means the Vice-Chancellor of the University appointed under Rule 8;

"Act" means the Universities Act, 2005 as amended from time to time; "By-laws" means, where the context fits, By-laws made by the Senate under the powers conferred by the Act, Regulations made thereunder, this Charter and the Rules in the First Schedule hereto to which sanction is not hereby given by Rules required;

"the Library" means the main academic organ or institution of the University established as such under the Regulations contained in the First Schedule hereto to be responsible for the acquisition and maintenance of literary material and as a modern information and communication technology data bank for the University;

"Regulations" means Regulations made by the Minister for the time being responsible for higher education in accordance with the Act, and any Regulations amending, adding to or repealing the same or any of them which may hereafter be made;

"Rules" means Rules in the Schedules hereto or made by the Council in accordance with the Charter, and any Rules amending, adding to or repealing the same or any of them which may hereafter be made;

"Schedule" means any schedule made under their relevant articles of this Charter

"Schedules" means the all Schedules hereto;

(2) In this Charter, unless the context otherwise requires, words and phrases used, designations signifying offices, officers, organs or positions of governance or responsibility and the whole Charter shall be construed with reference to the Act, the Regulations made thereunder and any other applicable written law.

(3) For avoidance of doubt, the provisions of this Charter are co-extensive and in furtherance of the provisions of Constitution of United Republic of Tanzania, the Act and Ex Corde Ecclesiae and shall always be read and construed together with and subject to the Act and Ex Corde Ecclesiae.

PART II

ESTABLISHMENT AND ADMINISTRATION OF THE UNIVERSITY

Establishment
of the
University

3.-(1) There is established University to be known as the Saint Augustine University of Tanzania or in its acronym "SAUT"

(2) The University established under the Charter shall be a body corporate with perpetual succession and a common seal and shall in its corporate name-

- (a) be capable of suing and being sued;
- (b) be capable of purchasing and otherwise acquiring, holding, charging, leasing, licensing the use of, hiring out and disposing of or alienating, any movable and immovable property;
- (c) from time to time, be capable of borrowing from any person such sums as it may require for its purposes;
- (d) be capable of lending money to any person or investing in any asset or assets;
- (e) be capable of doing or performing all such other things or acts as are necessary, expedient, or appropriate and reasonable for the proper or better carrying out of its mission and objects and/or performance of its functions under the Charter and which may lawfully be done or performed by a body corporate.

(3) Subject to the Universities Act, the University shall be founded and owned by the Tanzania Episcopal Conference hereinafter referred to as "the Founder".

(4) The Common Seal of the University:

- (a) shall be kept in such custody as the Council may direct and shall not be used except upon the order of the Council;
- (b) shall be authenticated by the signature of the Corporate Counsel, or of any Chief Executive Officers of the University as duly authorized by the University Council;
- (c) when affixed to any document and duly authenticated under this rule, shall be judicially noticed, and, unless the contrary is proved, any necessary order or authorization of the Council under this rule shall be presumed to have been duly given.

Chartering
effects
Act No.10 of
1995
Cap.346

4.-(1) The University is a successor to the Saint Augustine University of Tanzania established under the Education Act, and subject to this Charter and these Rules.

(2) All subsisting and valid appointments and terms and conditions of service, enrolments, authorizations, decisions and pending disciplinary proceedings, other things, including rights and liabilities made, given, taken, done or incurred under, shall be deemed to be valid, continuous and enforceable according to their respective tenor by or, as the case may be, against the University;

(3) All funds, assets both movable and immovable, including institutions of the Saint Augustine University of Tanzania subsisting at the commencement of this Charter shall, without further assurance, automatically and fully vest in the University and the Catholic Board of Universities;

Act No.IO
of 1995

(4) All subsisting regulations, rules, by-laws, orders, directions or other subsidiary legislation made, given or issued under Education Act or any other written law and which are in force before the effective date, shall remain in force after the effective date until they are replaced by Rules or other legislation made under this Charter;

(5) Any reference to the Saint Augustine University of Tanzania in any legal and/or official document shall for all purposes be deemed to be a reference to the University governed by this Charter.

PART II

CONSTITUTION AND MEMBERSHIP OF THE UNIVERSITY

Membership
of the
University

5.-(1) Membership of the University shall include:

- (a) the Chancellor, Pro-Chancellor, Patron, The Chairperson of Tanzania Episcopal Conference Board of Catholic Universities, the Chairperson of the Council, the Vice-Chancellor, the Deputy Vice-Chancellors; the principals and deputy principals of colleges, the Deans of Schools and Faculties, the Directors of Institutes, the Library, Centres, and/or Directorates, the Associate Deans of Schools and Faculties, the Associate Directors of Institutes, the Library, Centres and Directorates of the University;
- (b) Members for the time being of the Tanzania Episcopal Conference Board of Catholic Universities, Council, the Senate and the Governing Boards and Academic Committees of Colleges; Boards of Schools, Faculties, Institutes, the Library, Centres and Directorates of the University; the Chaplain of the University Chaplaincy;
- (c) Heads of Departments, the Academic Staff, the Administrative and Support Staff of the University;
- (d) the Graduates of the University;
- (e) the Postgraduate and Undergraduate Students of the University;
- (f) all others who shall, pursuant to this Charter and the Rules of the University for the time being, be Members of the University;

(2) Without prejudice to subarticle (1) membership of the University shall be:

- (i) the Members of the Board of Catholic Universities in Tanzania;

- (ii) the Chancellor;
- (iii) the Pro chancellor;
- (iv) the Patron of the University, who shall be an Ordinary or Resident Cardinal in Tanzania;
- (v) the Vice chancellor
- (vi) Deputy Vice Chancellor for Academic Affairs
- (vii) Deputy Vice Chancellor for Administration and Finance
- (viii) Principals of Colleges of the University
- (ix) Deputy Principals of the Colleges
- (x) the Chairman of the Council and the other Members of the Council, including the Members of Committees of the Council;
- (xi) the Members of the Senate, including the Members of the committees and Sub-Committees of the Senate;
- (xii) the Chaplain;
- (xiii) the Members of the Boards and Academic Committees of each Constituent Colleges,. connected Colleges, Schools, Faculties and Institutes, the Board of the University Library, and of each Centres or Directorates;
- (xiv) the Professors, Deans of Faculties, Directors of Institutes, Heads of Departments and all members of Academic Staff of the University;
- (xv) Students of the University;
- (xvi) the Administrative and Support staff of the University;
- (xvii) members of the Advisory Board of the University;
- (xviii) members of the Management Board of the University;
- (xix) members of the Convocation and Alumni Association;
- (xx) such other persons as the Board of Catholic Universities on the advice of the Council may from time to time declare to be members of the University.

(3) Subject to the approval of the Board of Catholic Universities, the Council shall by regulations prescribe provisions as to be membership of the University, termination of such membership as well as the rights, duties or obligations and the privileges, attaching thereto and *any other related matter or matters*.

(4) Subject to the Provisions of the Act, the Regulations made thereunder, this Charter and these Rules the University will exercise no discrimination for the membership.

Objects and functions of the University

6.-(1) The objects of the University shall be to advance learning and knowledge by teaching, consultancy and research, particularly in business, management, education, health, law, science, engineering, lands, architecture, planning, information and communication technologies, informatics, technology and environment, arts, social sciences and in close association with the Tanzania Episcopal Conference, the Government of the United

Republic of Tanzania, industry and other stakeholders of higher education.

(2) Without prejudice to sub-article (1) the objects and functions of the University shall include -

- (a) to form an academic community of both researchers and learners as a centre of creativity and dissemination of knowledge, which, in a vigorous and critical manner, promotes the protection and advancement of human dignity and human values;
- (b) to advance, expand, transmit, enhance and preserve knowledge for the benefit of the people of Tanzania, Africa and the world in general;
- (c) to promote respect for learning among various scientific disciplines and the pursuit of knowledge and truth, and to promote progressive and responsible application of knowledge, science and technology toward a sustainable development of the world for the benefit of mankind in the present and coming generations;
- (d) to contribute toward the satisfaction of the demand for experts by society in various fields of humanities, science and technology by preparing competent and well qualified intellectuals of high academic and moral integrity;
- (e) to provide University education to the younger generations of the international community in general and of Tanzania in particular and based on academic qualifications avail avenue of social mobility to all able men and women;
- (f) to empower students by providing them with opportunities to enhance the formation of their fundamental capabilities and by assisting them to think critically as well as to be skilful in communication and in methods of inquiry;
- (g) to prepare and mould men and women of integrity, devotion, and commitment, who are principled, accountable and capable of taking risks for assuming leadership roles in society in order to be able to realize the ideals of a just and fair society;
- (h) to be an organ of the church in its prophetic mission by reflecting on the events of life, the needs and aspirations of the people and the signs of the times; and to have the courage to speak truths which are necessary to safeguard society and to promote social justice and peace;
- (i) to act as an example in the implementation of some of the national policies, such as gender balance, equality and equity, equality and option to the ethnic minorities, marginalized groups, the poor and disabled, nurturing universal values for a good standard of responsible citizenship and national unity;

- (j) to be exemplary in quality of scientific and professional performance, conduct and ethics, and ensure transparency in whatever activity it undertakes;
 - (k) to promote an understanding of the practical application of scientific knowledge, including historical origin, purpose and meaning of life, sense of value to life, a balance between intellectual and spiritual health, identity with African cultures, and integration and tolerance of various cultures; and
 - (l) to be a forum for Inter-religious dialogue and collaboration with other Christian denominations and, in addition, to promote dialogue with other religions for mutual enrichment.
 - (m) to integrate research and teaching in all academic programmes offered by the University.
- (3) For the achievement of its objects, the University shall subject to the provisions of this charter have the following functions:
- (i) to provide courses leading to degree, diploma, certificate and other academic awards, including short-term training in order to qualify for entry into the University;
 - (ii) to conduct examinations and to confer degrees, diplomas, certificates and other awards, upon persons who have followed courses of study approved by the Senate, and, additionally, or alternatively, have satisfied such other requirements as may be determined by the Senate, and to revoke the same for good cause;
 - (iii) to confer honorary degrees in accordance with such requirements as may be determined by the Senate;
 - (iv) to provide for and pursue original research, and scholarship, innovation and advancement of knowledge and consultancy at the highest level, whether on a full time or part time basis, by correspondence or extramurally, and take such other steps as may appear necessary and desirable for the advancement and dissemination of knowledge;
 - (v) to provide a centre for the advancement of knowledge and continuing education by preparing people's minds for clear and independent thinking with a view to developing their fundamental capabilities to the fullest extent;
 - (vi) to institute professorships and other posts and offices and to make appointments thereto in line with such organizational structure as shall be approved by the Council

- (vii) to involve students in productive public services in various scientific fields
- (viii) to institute and award fellowships, scholarships
- (ix) to erect, equip and maintain laboratories, offices, halls of residence, lecture halls, libraries, museums and other buildings and structures required for the promotion of its objects;
- (x) to regulate and provide for the housing of its students and members of staff;
- (xi) to collaborate with other institutions of higher learning, particularly those located in the Association of Member Episcopal Conferences of East Africa region, for integral development and understanding and promotion of cultures and the environment;
- (xii) to offer a variety of services to communities especially of the poorest or the most needy and most marginalized in society;
- (xiii) to provide and maintain sports fields and other recreational facilities for its students and members of staff and generally encourage sport, a spirit of sportsmanship and a healthy life style among the University community;
- (xiv) to provide and maintain academic facilities for its academic programmes which shall include, library services, multimedia electronic teaching aids particularly by taking advantage of the opportunities created by Information Communication Technology which shall be integrated into teaching and learning, research, consultancy and for effective and efficient universality operations;
- (xv) to establish and/or subscribe to pension and superannuation schemes for the benefit of its staff;
- (xvi) to acquire any property, movable and/or immovable, and to take accept and hold any property which may become vested in its by way of purchase, exchange, grant, gift, endowment, donation, lease, or testamentary disposition;
- (xvii) to sell, mortgage, or hire, exchange, donate or otherwise dispose of any property held by it;
- (xviii) to invest in land and/or securities such funds as may be vested in it, whether for general or specific purposes, or such other funds as may not be immediately require for current expenditure;
- (xix) to borrow or lend money for any University purpose;
- (xx) to demand and receive such fees as may from time to time be prescribed by the Council;
- (xxi) to establish social security fund schemes for the benefit of its employees;

- (xxii) to admit graduates of other universities to degrees of equal or similar level in the university and offer the courses of studying the university as determined by the senate;
- xxiii) to affiliate other institutions of Higher Learning to any of its privileges and to accept attendance at courses of study in such institutions for relevant awards of the University awards as determined by the University; and
- (xxiv) to do all such acts and things as are incidental or conducive to the proper exercise of its functions or the achievement of its objects, provided that they do not infringe the laws of the country and the provisions of the Charter and the Rules.

Powers of the University

7. The University shall be a teaching, research and examining body and shall, subject to the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have the following powers:

- (a) to offer degrees, diplomas, certificates and other awards in its name;
- (b) to award certificates, diplomas, degrees, postgraduate diplomas, postgraduate degrees and honorary degrees and other awards in its own name upon persons who have followed courses of study approved by the Senate and have satisfied such other requirements as may be prescribed by the Senate;
- (c) to confer honorary degrees (*honoris causa*); and
- (d) to do such other things as are conferred upon it by the Act, the Regulations made there-under, this Charter and the Rules contained in the Schedules hereto.

Organization and governance of the University

8. The University shall be:

- (a) an autonomous self-governing and independent institution offering academic programmes leading to the award of degrees, diplomas, certificates, or any academic award of the University at both undergraduate and postgraduate levels as well as other programmes, including seminars, workshops, colloquia, consultancies and various other professional services;

- (b) a self-financing institution with its financial and administrative institution controls vested in the Founder and the Board of Catholic Universities in Tanzania assisted and/or advised by the Council and the Senate, Tanzania Commission for Universities and whose sources of funds and other resources are as provided for under Charter;

PART III
ADMINISTRATION OF THE UNIVERSITY

The
Chancellor

9.-(1) Subject to the Act, the Regulations made there-under and pursuant to Catholic Church Laws, Rules contained in the First and other relevant Schedules and, to the extent applicable, there shall be a Chancellor, who shall be the head of the University and, in the name of the University, confer Degrees, and grant Diplomas, Certificates and other awards of the University, and shall have such other non-executive functions and privileges as are or shall be provided under the Rules or as may be prescribed by the Founder of the University ..

(2) Where the Chancellor is absent from the United Republic of Tanzania or is for any other reason unable to perform the functions of his office, the Pro-Chancellor or any person authorized by the Tanzania Episcopal Conference in that behalf may appoint a person, to perform the functions of the office of the Chancellor during such absence or inability.

The Vice-
Chancellor

10. Subject to the Act, the Regulations made there-under and pursuant to the Rules contained in the Second Schedule and, to the extent applicable, the Third Schedule hereto, there shall be a Vice-Chancellor of the University who shall be appointed by the Owner of the University and will be the chief executive academic and administrative officer of the University, an *ex-officio* Chairperson of the Senate and of the Management Board of the University.

Deputy Vice-
Chancellors

11. Subject to the Act, the Regulations made there-under, and pursuant to the Rules contained in the Second Schedule and, to the extent applicable, the Third Schedule hereto, there shall be Deputy Vice- Chancellors who will be appointed by the Owner of the University, their number shall be as the Council on the advice of the Senate, and subject to the approval of the Board of Trustees and Commission, shall deem appropriate.

- (a) shall be responsible to, the chief advisor of, and assistant to the Vice-Chancellor in respect of such matters of the University as shall be assigned to them or their office(s) and as may be prescribed; and
- (b) may deputize for the Vice-Chancellor during his absence or during a vacancy in the office of the Vice-Chancellor.

Principals
of
Colleges

12. Subject to the Act, the Regulations made there-under, any other written law, and pursuant to the Rules contained in the Second Schedule hereto, there shall be a Principal for-

- (a) every constituent College and every connected college of the University who shall be the chief executive academic and administrative officer of the College and *ex-officio* Chairperson of the Academic Committee thereof;
- (b) every campus college of the University, who shall be responsible to the Vice-Chancellor for the academic and administrative matters of the University in the College and *ex-officio* Chairperson of the Academic Committee thereof.

Deputy
Principals
of Colleges

13.-(1) Subject to the Act, the Regulations made there-under, any other written law, and pursuant to the Rules contained in the First Schedule hereto, for every Constituent College and every Connected College of the University, there shall be a Deputy Principal or Deputy Principals who, severally and/or together-

- (a) shall be responsible to the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned to him/them or his/their office(s) and as may be prescribed; and
- (b) may deputize for the Principal during his absence or during a vacancy in the office of Principal.

(2) The number of Deputy Principals, not exceeding three, shall be determined by the Founder through the Tanzania Episcopal Conference Board of Universities upon the recommendation of the Principal and on the advice of the Academic Committee and the Governing Board of the College, and the Senate of the University.

(3) Subject to the Act, the Regulations made there-under, any other written law, and pursuant to the Rules contained in the First Schedule hereto, for every Campus College of the University there shall be an Associate Principal or not more than two Associate Principals, who, severally and/or together-

- (a) shall be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned to him/them or his/their office(s) and as may be prescribed; and

(b) may deputize for the Principal during his absence or during a vacancy in the office of Principal.

The Deans of Schools and Faculties

14. Subject to the Act, the Regulations made there-under and pursuant to the Rules contained in the Second Schedule hereto, there shall be a Dean for every School and every Faculty of the University who shall be the academic and administrative head thereof and the Chairperson of the Board of the School or, as the case may be, the Faculty.

The Directors of Campus Institutes, the Library, Centres and Directorates

15. Subject to the Act, the Regulations made there-under and pursuant to the Rules contained in the Second Schedule hereto, there shall be a Director for every Campus Institute, the Library, Centre and Directorate, who shall be the academic and administrative head of the Institute, the Library, Centre or, as the case may be, Directorate.

The Associate Deans and Associate Directors of Campus Institutes, the Library, Centres and Directorates

16.-(1) Subject to the Act, the Regulations made there-under and pursuant to the Rules contained in the First Schedule hereto, there shall be -

(a) an Associate Dean for every School and every Faculty; and

(b) an Associate Director for every Campus Institute, the Library, Centre and Directorate, who shall be the assistant to the Dean or, as the case may be, Director, and deputize for the Dean or Director during his/her absence or during a vacancy in the office of the Dean or, as the case may be, Director.

(2) There may be more than one Associate Dean of a School/Faculty and more than one Associate Director of an Institute, the Library, Centre or, as the case may be, Directorate.

Staff of the University

17. There shall be staff of the University, whose appointment and other terms of service shall be as provided in the First and Second Schedules, for the general execution of the academic and administrative functions of the University and related matters and bearing such title designations and occupying such offices as are provided in the Act or, in accordance thereof, under the Rules contained in the First Schedule hereto and as may be prescribed.

The Tanzania Episcopal Conference Board of Catholic Universities

18. There shall be a Tanzania Episcopal Conference Board of Universities which is established in accordance with Article 1 of this Charter. Subject to the Universities Act, 2005 the members of the Board of Catholic Universities will be appointed by the Founder of the University.

The Board shall be:

(1) the primary funding organ of the University

(2) responsible to the Founder on the consultation of the Vice-Chancellor and Principals and on the advice of the Council for the management of the University and its Colleges

(3) the representative, with consultation to the Council, of the owner on acquiring and disposing the property of the University.

The Council

19. There shall be a Council of the University (hereinafter called "the Council") which shall, subject to the Act, the Regulations made thereunder and the Rules contained in the First Schedule and the Third Schedule hereto

- (a) be the governing body and principal policy-making organ of the University, including constituent, connected and associate colleges, institutes, centres and directorates of the University; have custody and use of the Common Seal;
- (b) be responsible for the management and administration of the
- (c) University revenue and other property of the University, movable and immovable; and
- (d) subject to the powers of the Senate or, as the case may be, Academic Committee provided in the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have general control over the conduct of the affairs of the University with power to manage all matters not provided otherwise by this Charter or by the Rules contained in the Schedules hereto.

The Senate

20. There shall be a Senate for the University which shall, subject to the powers of the Council as provided in the Act, the Regulations made thereunder, and this Charter and pursuant to the Rules contained in the First Schedule hereto-

- (a) be the principal overall decision-making organ in respect of all the academic matters and all matters incidental thereto of the University; and
- (b) be responsible for the academic work of the University both in teaching, research and Public service and for the regulation of the education of the students of the University.

Constituent,
Connected,
Adopted and
other Affiliated
Institutions

21. Subject to the Act, the Regulations made thereunder, this Charter and any other written law, the University may establish, affiliate or adopt as its branch a college, an institute, a centre or directorate in terms as provided under the Rules contained in the First and Second Schedules hereto or as shall be provided under other Rules and/or By-laws.

- Campus Colleges, Schools, Faculties, Institutes, the Library, Centres and Directorates
22. There shall be Campus Colleges, Schools, Faculties, the Library, Institutes, Centres and/or Directorates within the University each comprising one or more related branches of teaching and/or research, organized as, for a campus college or campus colleges, a school/faculty or schools/faculties or, as the case may be, an academic department or unit or departments or units, as may, from time to time, be established by the Council on the recommendation of the Senate in accordance with the Act, the Regulations made thereunder and the Rules contained in the First Schedule hereto.
- Staff Associations
- 23.-(1) There may be an Academic Staff Association representative of all members of the Academic Staff and an Administrative Staff Association representative of all members of the Administrative and Support Staff of the University to be established in accordance with the Act, the Regulations made thereunder and the Rules contained in the Second Schedule hereto.
- (2) Subject to the Act, Regulations made thereunder and this Charter, the Council may approve the establishment of such other staff association(s) as it deems fit upon application and submission of a constitution by members of staff desirous of forming an association within the University with objects which are not in conflict with the objects of the University and the provisions of any written law.
- The Convocation and Alumni Associations
24. Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the Second Schedule hereto-
- (a) there shall be a Convocation of the University; and
- (b) there may be established an Alumni Association(s) of the University.
- The Students' Organization, and Affairs
- 25.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the Second Schedule hereto, there shall be a Students' Organization representative of all students of the University and such other students' organizations as have objects that are not in conflict with the objects of the University and the provisions of any other written law and as the Council may approve.
- (2) Subject to the Act and the Regulations made thereunder, matters concerning administration, welfare and discipline of students shall be conducted in accordance with the applicable provisions of the First Schedule.

PART V
SUBSIDIARY LEGISLATION

Rules in the
Schedules

- 26.-(1) The Rules contained in the Schedules to this Charter shall form part of this Charter and shall prescribe or regulate-
- (a) the status, appointment and continuance in office of the Chancellor, Vice-Chancellor, Deputy Vice-Chancellors, Principal, Deputy Principals, Deans, Directors, Associate Deans, Associate Directors, and other officers of the University;
 - (b) the membership, constitution and functions of the Council, the appointment and continuance in office of the members of the Council, the filling of vacancies among the members and all other matters relative to the Council;
 - (c) the membership, constitution and functions of the Senate and all other matters relative to the Senate;
 - (d) the management and administration of properties both movable and immovable and the funds and other assets including investment of such funds and other assets of the University;
 - (e) the membership, constitution, functions, mode or procedure of-
 - (i) establishment, disestablishment and all other matters concerning campus colleges, schools, faculties, institutes, centres and directorates;
 - (ii) affiliation or adoption, de-affiliation and all other matters concerning affiliated or adopted colleges, institutes, centres and directorates;
 - (iii) association, disassociation with and all other matters concerning associate colleges, institutes, schools, centres and directorates;
 - (f) the establishment of offices, appointment, terms and conditions of service, including termination, other than dismissal, and discipline of the academic and the administrative staff of the University and all other matters relative thereto;
 - (g) the constitution and functions of the Academic Staff Association, the Administrative Staff Association and other staff associations;
 - (h) the constitution and functions of the Convocation and of Alumni association(s);
 - (i) the constitution and functions of the Students' Organization and other students' organizations;
 - (j) the membership, constitution, establishment and functions of the Governing Boards, College Boards and Academic

Committees of Colleges, the Boards of Schools, Faculties, Institutes, the Library, Centres and Directorates; the appointment and continuance in office of the Chairpersons of the respective Boards, Committees and all other matters relative thereto;

- (k) the administration, welfare and discipline of students;
- (l) Such other matters as the Council may deem fit with respect to or for the governing of the University its members and constituent, connected and associate parts and institutions, or otherwise for the promotion of the objects of this Charter.

The Schedules to
Remain in Force

27. The Rules contained in the Schedules to this Charter shall remain in force until they have been amended, added to, or repealed in the manner hereinafter prescribed.

Powers of the
Council to Make
Rules

28. Subject to the Act, Regulations made thereunder, this Charter and pursuant to the Rules contained in the First and Second Schedules hereto, the Council may make Rules to direct or regulate the University, its members and the welfare and administration of its staff, students and any other affairs; provided that:

- (a) notice of any proposed Rules (and the date upon which it is proposed that it should come into effect) shall be given to the Council not less than fourteen days before the date of the meeting of the Council at which it is to be considered; and,
- (b) before passing any Rules, the Council shall consider a report from the Senate and shall not, except on the recommendation of the Senate, pass any Rules-
 - (i) relating to courses of study, degrees, diplomas, certificates or other awards of the University;
 - (ii) for functions of the boards of schools, faculties, institutes, the Library, centres and/or directorates;
 - (iii) the affiliation or adoption of, or association with, other institutions; and
 - (iv) the recognition of academic staff and the constitution of any Committees of the Council and the Senate.

(2) Without prejudice to the generality of the foregoing, the Council may make rules for the governance, control and administration of the University and for the better carrying into effect of the provisions of the Charter and in particular for:

- (a) prescribing the degrees, diplomas, certificates and other awards which may be conferred or granted by the University;
- (b) prescribing the conditions which must be satisfied before the degrees, diplomas, certificates or other awards may be

- Conferred or awarded;
- (c) prescribing the manner in which a degree, diploma, certificate or other award may be conferred; or
 - (d) establishing and regulating the administration of any college, school, faculty, institute, the University Library, centre or directorate, established by or under the Charter;
 - (e) prescribing the manner in which by-laws made by the Senate shall be submitted to the Council, the Board of Catholic Universities and the Founder for approval;
 - (f) regulating the conduct of examinations;
 - (g) prescribing fees and other charges for admission to the University, college, faculty or institute established by or under the charter;
 - (h) prescribing fees payable by the candidates for any examination held or conducted by the University;
 - (i) providing for and regulating disciplinary proceedings against staff and students of the University;
 - (j) prescribing anything which may be prescribed under the Charter governing any matter- in respect of which rules may be made under the Charter.
 - (k) regulating the appointment, conditions of staff of the University, and for determining the persons who form the academic staff in accordance with the provisions of the charter;
 - (l) prescribing the rules and constitutions for the students' Organization(s);
 - (m) prescribing or the constitution of the academic staff assembly and other staff associations;
 - (n) determining the persons who are authorized to sign contracts, cheques and other documents on behalf of the University, and otherwise regulating procedures in relation to transactions entered into by the University;
 - (o) fixing the academic year of the university;
 - (p) ensuring that the seal of the University is kept in Proper custody and is used only by authority of the University Council; and
 - (q) providing for any matter or thing which, in the opinion of the Council, is necessary to provide for the furtherance of the objects and functions of the University.
- (3) A Rule of the University shall be taken to be enacted if -
- (a) a draft of the rule has been circulated to the members of the Council at least fourteen (14) days before the meeting at which it is to be discussed;

- (b) after consideration by the meeting, the draft has been so provisionally approved either without amendment or only with amendment of which notice in writing was circulated with amendment of which notice in writing was circulated to the members at least three days before the meeting;
- (c) the rule as provisionally approved has been circulated to members of the Council and, if it affects academic matters, to members of the Senate, at least seven days before the meeting at which it is proposed to confirm the same;
- (d) the rule is confirmed without amendment at a meeting of the Council held not less than six months after the meeting at which it was provisionally approved; and
- (e) copies of the regulation are forwarded to the Founder and the national accreditation authority for "no objection" endorsement within thirty days after which period the rules shall stand adopted.

(4) Regulations shall only be made by a resolution passed at one meeting of the Council with a quorum which shall not be less than one half (1/2) of the total membership of the Council; supported by a majority of not less than three quarters (3/4) of the members present and voting.

(5) Rules made under this Rule shall be so published as to be brought to the adequate notice of all the concerned parties, including staff and students.

Council to make amending or repealing rules

29.-(1) The Council may, subject to the Act and Regulations made thereunder, make rules for the University which may amend or repeal Rules contained in the Schedules hereto for the time being in force:

Provided that, such Rules shall have effect upon approval by the Tanzania Episcopal Conference Board of the Universities and commission in accordance with the Act, Regulations and this Charter.

(2) For the avoidance of doubt the Council may amend, add or repeal such Rules for the time being in force.

What Rules in the Schedule may direct

30. The Rules contained in the Schedule hereto may direct that any of the matters prescribed or regulated by the said Rules as authorized or directed by this Charter shall be further prescribed or regulated by Rules or By-laws:

Provided that, any such further prescription or regulation shall not be contrary to the provisions of the Act Regulations made thereunder, this Charter or the Rules contained in the First and Second Schedules hereto.

Power of a Senate to make By-laws

31.-(1) Subject to the Act, the Regulations made thereunder, this Charter, and pursuant to the Rules contained in the Second Schedule hereto, the Senate may make By-laws to regulate the academic work of the University, the admission, education and examination of the students of the University, and such other matters as lie within the functions of the Senate.

(2) The By-laws made by the Senate under this Article may add to, amend or repeal By-laws made by the Senate from time to time in force.

Amendment
of the Charter

32.-(1) Subject to the Act and Regulations made there under, the President may, upon a recommendation of the Minister, after Minister's consultation with the Founder through the Tanzania Episcopal Conference Board of Universities and Commission, at any time amend, add to or repeal any Article of this Charter if he is satisfied that such amendment, addition or, as the case may be, repeal-

- (a) is in the interest of higher education in the United Republic; or
- (b) that it may assist the University to operate in a more efficient and effective manner.

(2) Such amendment, addition or repeal shall have effect so that this Charter shall thenceforward continue and operate as so amended, added to or, as the case may be, repealed.

(3) This Article shall apply to this Charter as amended, added to or repealed in the manner aforesaid.

Revocation of
the Charter

33. The President may, subject to the Act and Regulations made thereunder, revoke this Charter if-

- (a) it is evident that the University is not carrying on its functions in a proper manner;
- (b) the University is in breach of the Charter; or
- (c) it is in the interest of higher education to revoke the Charter.

PART VI MISCELLANEOUS PROVISIONS

No Gender
Discrimination

34. Subject to the Act, the Regulations made there under, this Charter and pursuant to the Rules contained in the First and Second Schedules, men and women shall be equally eligible for the holding of any academic and administrative office in the University and for membership of any of its constituent bodies, for the holding of all degrees, diplomas, certificates and other awards and for the pursuit of all courses of study in the University.

Gender balance
principle to be
observed

35. The principle of gender equality or balance as provided in the Act, the Regulations made there under and the Rules contained in the second Schedule hereto shall be observed and implemented by all persons exercising powers under the said Act, Regulations and Rules.

No test of religion, race, ethnicity

36. No test of religion, race, ethnicity, sex, physical condition, ideology or other similar criteria shall be imposed upon any person in order to entitle him or her to be admitted to the University or to hold any academic office therein or to graduate thereat or to hold or enjoy any advantage or privilege thereof.

Provision of suitable environment for teaching and learning

37. Subject to the Act and the Regulations made there under, the University shall provide conducive teaching and learning environment including-

- (a) academic facilities including library services and equipment for the academic programmes and the manner in which they are to be maintained; and
- (b) a structural, physical and technological environment as well as equipment, facilities and amenities suitable for the respective appropriate requirements of both male and female staff and students and for the academic and other needs of staff and students who have physical disabilities and/or are otherwise vulnerable requiring special teaching/learning aids including hearing, sight and movement aids.

Prohibition on declaration of dividend

38. The University shall not make any dividend, gift, division or bonus in money unto or between any of its members except by way of prize, allowance, reward or special grant for duly authorized work done or to be done in furtherance of the objects of the University.

Transitional and Consequential Provisions and Savings

39.-(1) In this part, unless the context otherwise requires: "Effective date" means the day of on which the University is constituted and established under this Charter;

(2) All rights, duties, obligations, assets and liabilities of the former University which existed under the repealed law establishing SAUT, upon the effective date shall, by virtue of the Charter and without and further assurance, be vested in the University.

(3) The University shall carry out and continue the functions of the former University in accordance with the provisions of the Charter and any applicable law, and all students who immediately before the effective date were the students of the former University shall, as from the effective date, become students of the University.

(4) All Programmes and/or Courses offered by the former University shall continue to be offered by the University in accordance with the provisions of the Charter and these Rules.

(5) Only former staff officers who meet the requirements for employment by the University shall, as from the effective date, be deemed to be employees of the University. Provided that in respect of such an employee:

- (a) for the purpose of determining any right to gratuity or other benefits, his services with University shall be regarded as continuous with his services immediately preceding the effective date; and
- (b) his employment immediately prior to the effective date and his current employment shall be deemed to be under one employer.

Dissolution
of the
University

40.-(1) In the event that it is resolved that the University be dissolved, such resolution shall be executed.

Provided that, such resolution for the dissolution of the University shall be-

- (a) Passed by three quarters majority votes of the total membership of the Senate and of the council, each sitting and voting separately; and
- (b) recommended to the Board of Catholic Universities and the Founder for a final decision by the Founder; and
- (c) approved by the Tanzania Commission for Universities in accordance with Universities Act and Regulations made thereunder.

(2) In the event of such a final decision by the Founder to dissolve the University, or of any other cause of failure of the trusts, any assets remaining after satisfaction of the debts and other liabilities of the University shall not be paid to and distributed among the Trustees or the Founder but shall be distributed among other trusts of the Founder in the country with similar objects to those of the University or given to such other educational or charitable institution or institutions in the country that has or have objects similar to those of the University as the Founder in exercise of its absolute discretion shall decide.

FIRST SCHEDULE

(Made under Article 26)

THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA) RULES 2010

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THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA RULES, 2010

PART I PRELIMINARY PROVISIONS

- Citation 1. These Rules shall be cited as the Saint Augustine University of Tanzania Rules, 2006 and shall come into operation on such date as the President shall sign the Charter.
- Interpretation 2.-(1) In these Rules, unless the context otherwise requires the
Cap.346 "accounts" means the accounts prescribed to be kept by Rule 79;
"Academic Staff Assembly" means Academic Staff Assembly referred to under rule 66;
"Administrative Staff Appointments and Promotions Committee" shall have the meaning assigned to that committee by Rule 39;
"AMECEA" means Association of Member Episcopal Conferences of Eastern Africa; "annual budget" means a budget prescribed to be prepared in respect of any financial year;
"annual estimates" means estimates prescribed to be prepared in respect of any financial year;
"appointing authority" in relation to any member of the Council means the person or body of persons by whom such member was appointed or elected to the Council;
"Appointment" in relation to the staff of the University, means an appointment of a person for the academic staff, the administrative staff or the support staff of the University and includes an appointment on promotion or transfer and also includes an acting appointment and direct appointment;
"Association of Alumni" means an association of Alumni of the University;
"Charter" means the Saint Augustine University of Tanzania Charter, 2010;
"Chaplain" means a principal officer of the University for the time being employed in the position of Chaplain in terms of the provisions of Rule 19;
"Commission" means the Tanzania Commission for Universities established under section of the Act;
"Competent authority" includes the Councilor, as the case may be, the Governing Board, the Senate or the Academic Committee, other such board, committee, officers of the University as is or are vested with express or implied legal powers to do or to disallow or to order the doing or disallowance of such act or acts as is or are referred to in any of the respective provisions of the Charter, these Rules and of any regulations made there under or of any written law governing higher education;

"Congregation of Catholic Education" means the dicastery in the Roman Curia established by His Holiness, the Supreme Pontiff which has competence over Catholic Colleges, Universities and ecclesiastical institutions established by the authority of the Holy See;

"Convocation" means the Convocation established by Rule 60;

"Corporation counsel" means a principal officer of the University appointed under rule 20;

"Eastern Africa" means a sub-region of Africa encompassing Ethiopia, Kenya, Malawi, the Sudan, Tanzania, Uganda and Zambia;

"Episcopal Conference" means a collegial entity or association of Bishops of a given territory, in this case Tanzania;

'Ex Corde Ecclesiae' means the Apostolic Constitution on Catholic Universities promulgated by His Holiness Pope John Paul II, the Supreme Pontiff, on 15 August, 1990 and any instrument(s) replacing the same from time to time; "Institute" means an institute established by or under Rule 36;

'member' in relation to -

- (i) the Council, means a member of the Council and includes the Chairman of the Council;
- (ii) a Board, means a member of the Board and includes the Chairman of the Board;
- (iii) the Senate, means a member of the Senate and includes the Chairman of the Senate;
- (iv) the Convocation, means a member of the Convocation and includes the President of the Convocation;

"officer" means any person in the employment of the University on permanent and pensionable terms or on contract terms provided that the duration of such contract is not less than two years and that the person is not in the category of "support staff",

"Chief Planning Officer" means a principal officer of the University holding the office of Chief Planning Officer under Rule 22;

"Principal Officers of the University" means officers provided for under Rule 7;

"Pro Chancellor" means the person who substitutes for the Chancellor in case of the Chancellor's absence;

"Senate" means the Senate of the University established by Rule 29;

"St" means Saint;

"Support Staff" means all persons employed by the University who are not members of the Academic Staff or the Administrative Staff;

"Support Staff appointments and Promotions Committee" means a committee provided for in Rule 40;

"Tanzania Episcopal Conference" means the founder and Owner of the University referred to under these Rules;

(2) In the order, notice or other instrument under which a college is established and/or governed, reference to and designations thereunder of, offices or authorities of the college shall be construed subject to the provisions of the Act, Regulations made thereunder, the Charter and the Rules made hereunder:

Provided that, unless it shall be otherwise expressly provided by any written law other than the Charter colleges of the University shall abide by and be governed fully by the provisions of the Charter and of Rules and By-Laws made thereunder relating to identity of the University and academic matters.

(3) Where the provisions of a law governing a campus, connected and constituent college conflict with those of the law governing the University relating to identity and academic matters, the provisions of the law governing the University shall prevail.

(4) Wherever appropriate, reference in the charter to the masculine gender shall be construed to include the feminine and vice-versa, the singular to include the plural and vice-versa.

(5) Headings or head notes and marginal notes shall not be taken as part of the provisions of the Charter or in any manner affect the interpretation or construction of the same.

PART II
AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER
AWARDS

Award of
Degrees

3. The University shall lawfully:-

- (a) confer the degrees of Bachelor, Master, Doctor, etc., categorization or designation or such other categorization or designation as may be prescribed; and
- (b) grant diplomas or certificates or other awards.

Degree of
*honoris
causa*

4. The provisions of rule 5 shall apply respectively to the honorary degrees which the Senate, with the approval of the Council, may decide to confer upon any person who, in the opinion of the Senate, has rendered distinguished service in the advancement of any branch of learning or has otherwise rendered himself or herself worthy of such a degree.

PART III
CHANCELLOR AND PRINCIPAL OFFICERS OF THE UNIVERSITY

Chancellor
and Pro-
Chancellor
of the
University

5.-(1) There shall be a Chancellor of the University who shall be appointed by the Founder in consultation with the Board of Catholic Universities and the Council.

(2) There shall be a Pro-chancellor of the University who shall be appointed by the Founder in the same manner, *mutatis mutandis*, as the Founder shall appoint the chancellor and who shall deputize for the Chancellor in the Chancellor's absence.

(3) The Chancellor shall be a person of outstanding commitment to the Catholic doctrine, integrity, academic and/or administrative experience.

(4) The Chancellor shall be the titular head of the University and shall in the name of the University confer, upon recommendation of the Council and the Senate, all degrees and grant diplomas, certificates, distinctions and others awards of the University.

(5) The Chancellor shall:

- (i) promote the development of the University and advance its scientific, cultural and social progress;
- (ii) have power from time to time to direct an internal or external inspection and visitation of the University or an inquiry into the teaching, research, general administration and organization or any other activity or matter of the University;
- (iii) have power to advise the Council from time to time regarding the betterment of the University or any of its functions;
- (iv) present to the founder the name of the person recommended by the Board of Catholic Universities on the advice of the Council for appointment of the Vice Chancellor of the University or the Principal of a college;

- (v) send the name of the appointed Vice Chancellor to the congregation for Catholic Education for information;
- (vi) inform the Founder of important matters and present every three years a detailed report on the academic, moral and economic condition of the University;
- (vii) receive the profession of faith of the Vice Chancellor, Deputy Vice Chancellors or the Principals of colleges;
- (viii) attend any significant assembly or meeting held by or under the authority of the University;
- (ix) exercise such other powers and functions as are conferred upon the Chancellor by the charter or as may be provided for under regulations or any written law applicable in the country; and
- (x) enjoy such privileges as may be lawfully prescribed for the Chancellor.

Exercise of powers of Chancellor	<p>6.-(1) The powers conferred on the Chancellor under sub-rule 3 of This rule only shall be exercised in accordance with the provisions of the charter and the regulations made thereunder in that behalf by the Council and/or the Senate and due observance of any applicable written law.</p> <p>(2) Where the Chancellor is for any reason unable to perform the functions of the office of Chancellor, the Pro-Chancellor or in the latter's absence any other person authorized in that behalf by the Founder shall perform or execute temporarily the functions or exercise the power(s) of the chancellor in an acting capacity pending the resumption of office by the Chancellor or, as the case may be, the appointment of a successor Chancellor.</p>
Principal Officers of the University	<p>7. Subject to the provisions of this charter, the Principal officers of the University shall include the Vice Chancellor, the Deputy Vice Chancellor for Academic Affairs, the Deputy Vice Chancellor for Administration and Finance, Principals of Colleges, Deputy Principals of Colleges, the Directors of Postgraduate, Directors of Institutes, Centres and/or Directorates, Heads of Departments, the Chief Librarian, the Corporate Counsel, the Dean of Students, the Bursar, the Chief Planning Officer, the Chief Medical Officer and the Chaplain.</p>
The Vice Chancellor	<p>8.-(1) There shall be a Vice Chancellor of the University who shall be appointed by the Founder from among three names of candidates after consultation with the Board of Catholic Universities and the Council and, subject to sub-rules 4 and 5, upon such terms and conditions as the Founder, after consultation with the Board of Catholic Universities and the Council, may prescribe.</p> <p>(2) The names of the candidates for the office of Vice Chancellor shall be presented to the founder for appointment on recommendation of the Board of Catholic Universities after consultation with the Council on the basis of a recommendation of a search committee appointed by the Council.</p> <p>(3) Candidates for the office of Vice Chancellor shall be persons of integrity, commitment to catholic doctrine and outstanding academic and administrative experience and capability and who have attained the status of Professor/Associate Professor or its equivalent in either teaching or research.</p> <p>(4) The Vice Chancellor shall hold office for a period of five years and shall be eligible for re-appointment only once.</p>
Functions of the Vice Chancellor	<p>9.-(1) The Vice Chancellor shall:</p> <p>(a) be the chief executive officer of the University and shall be responsible to the Council, the Board of Catholic Universities the Chancellor and the Founder for the implementation of the decisions of the Council and the Senate and ensuring that catholic doctrine is integrally followed and/or respected;</p> <p>(b) be fully responsible for the administration and operation of the academic, administrative and financial functions and related activities of the University;</p>

- (c) implement the provisions of the charter and regulations made thereunder, such directions as may be given by the Founder, Government Authorities and the Board of Catholic Universities through the Council, the directions of the Chancellor and, the decisions of the Council and the Senate and standing orders of the University and be the chief spokesman and representative of the University in its relations with other organizations;
- (d) present every year to the Founder and Tanzania Commission for Universities through the council and the Board of Catholic Universities a statistical summary of such matters as shall be required according to the outlines prescribed by the Founder from time to time;
- (e) appoint Heads of Departments after consultation with the Deputy Vice Chancellor for Academic Affairs and relevant Faculty Deans;
- (f) work collegially with the personnel of the University for the realization of its objects;
- (g) be the Accounting Officer of the University and plan and control all income and expenditure in accordance with the approved budget through the Deputy Vice Chancellor for Administration and Finance;
- (h) refer important policy matters to the Senate, Council, the Board of Catholic Universities or the Founder as the case may be; and
- (i) have such other functions as are conferred upon him by the Universities Act, Universities Act Regulations, Charter or as may be prescribed by the Council, the Chancellor, Tanzania Commission for Universities and the Senate and any written law.

(2) The Vice Chancellor, as Chief Executive Officer of the University, shall be in charge of all administrative officers, academic staff and other members of staff who shall be responsible to the Vice Chancellor and subject to his/her discretion in the performance of their duties.

(3) The Vice Chancellor, or one or more representative(s) designated by him/her, shall be an *ex officio* member or members of all Standing Committees of the Council, University, Colleges, the Faculties and any of the joint committees in which the University is entitled to representation.

(4) The Vice Chancellor shall convene and preside over Senate meetings.

(5) The Vice Chancellor may delegate anyone or more of the powers and functions conferred on him by the Act, the Charter and these Rules or any written law to a Deputy Vice Chancellor or Deputy Vice Chancellors and to the Principal of the College, subject to any limitations or conditions as the Vice Chancellor may establish. The delegation shall normally be in writing.

Deputy Vice
Chancellor
for Academic
Affairs of the
University

10.-(1) There shall be a Deputy Vice Chancellor for Academic Affairs of the University who shall be appointed by the Founder from a list of three candidates on the basis of recommendation of a search committee appointed by the Council and after consultation with the Board of Catholic Universities and the Vice Chancellor and, subject to sub-rules 2, 3 and 4, on such terms as may be prescribed.

(2) Candidates for the office of Deputy Vice Chancellor for Academic Affairs shall be persons of integrity and outstanding academic and administrative experience and capability and who have attained the status of Professor/Associate Professor or its equivalent in either teaching or research.

(3) The Deputy Vice Chancellor for Academic Affairs shall hold office for a period of four years and shall be eligible for re-appointment only once.

(4) The Deputy Vice Chancellor for Academic Affairs shall:

- (a) be responsible to the Vice Chancellor in relation to all matters pertaining to the academic activities of the University, including the organization of courses, competent staffing, teaching, quality and performance of students, consultancy, research and short programmes of study;
- (b) assist the Vice Chancellor in his duties and, except where the Vice Chancellor directs otherwise, generally or on a specific occasion or specific occasions, act on behalf or assume the functions of the Vice Chancellor in case of his absence from office;
- (c) during his term of office, be subject to and follow the laid down procedures relating to promotions of the academic staff of the University and graduation of students; and
- (d) have such other powers, functions and duties and enjoy such other rights and privileges as are conferred upon him by the Charter or any written law, or as may be conferred or delegated upon him by the Council or the Vice Chancellor or as may be prescribed.

Deputy Vice
Chancellor for
Administration and
Finance of the
University

11.-(1) There shall be a Deputy Vice-Chancellor for Administration and Finance of the University who shall be appointed by the Founder in the same manner, *mutatis mutandis*, as the Founder shall appoint the Deputy Vice Chancellor for Academic Affairs as provided under sub-rule I of Rule 12.

(2) Candidates for the office of Deputy Vice Chancellor for Administration and outstanding academic, management and administrative qualifications, experience and capability including holding Doctorate or Masters degree.

(3) The Deputy Vice Chancellor for Administration and finance shall:-

- (a) hold office for a period of four years and shall be eligible for re- appointment for such further periods until retirement;
- (b) be responsible to the Vice Chancellor in respect of all administrative and financial matters pertaining to the University;
- (c) deputize for the Vice Chancellor in the Vice Chancellor's absence if the vice Chancellor so directs expressly in writing;
- (d) subject to the general direction of the Council through the Vice Chancellor, be responsible, as the financial Controller of the University for the safeguarding of the University funds, authorizing the investments and expenditures, controlling all endowment funds and overseeing the activities relating to raising funds for the University; and
- (e) have such other powers and functions and enjoy such rights and privileges as are conferred upon him by the charger or any written law, or as may be conferred or delegated upon him by the Councilor the Vice Chancellor or as may be prescribed.

Principals of
Colleges of
the University

12. Where the Founder makes an order under this Charter shall by the same or subsequent order, make provisions

- (a) for the administration of the Constituent, Connected, Campus Colleges or as it considers appropriate in accordance with the provisions of Charter, including any provisions for the representation of such colleges on the Councilor the Senate of the University, and it may for that purpose modify any provision of this Charter.
- (b) for the vesting of the property of the Colleges in the University;
- (c) for the transfer of the academic or administrative staff or other employees of the Colleges to the service of the University;
- (d) for the retiring benefits of the academic or administrative staff of the Colleges whose services are being transferred to the University; and
- (e) the vesting of any property of the College in the University and the property to which that order relates shall, by virtue of that order and without further assurance, rest in the University.

(2) There shall be a Principal for each College who shall be presented by the Senate from a list of three professors/associate professors (or equivalent) of integrity, academic and administrative qualifications, experience and capability, and who shall be appointed by the Founder upon recommendation by the Board of Catholic Universities in consultation with the Governing Board of the College concerned, the University Council and the Vice Chancellor, in such manner and, subject to Charter, upon such terms and conditions as the Founder may prescribe.

(3) The Founder shall send the name(s) of the appointed principal(s) to Congregations for Catholic Education, Tanzania Commission for Universities for information.

(4) A principal shall:

- (a) hold office for a period of four years with eligibility for reappointment only once;
- (b) be the academic and administrative head of a college and shall, under the general authority of the Vice Chancellor, have such powers and duties as may be provided for under these Rules and Rules of the College; and
- (c) be responsible to the Vice Chancellor through the Deputy Vice Chancellor for Academic Affairs in respect of all matters concerning the College in such manner as shall be provided for under Rules made under the Charter.

Deputy
Principals of
Colleges

13.-(1) There shall be Deputy Principals for each College who, in each College who, in each case, shall be appointed by the Founder in the same manner, *mutatis mutandis*, the Founder shall appoint a Principal of a College.

(2) The number of Deputy College Principals shall be as may prescribed by the Founder upon a recommendation by the Principal and the advice of the Senate and the Council.

(3) Each Deputy Principal shall:

- (a) hold office for three years with eligibility for re-appointment only once;
- (b) be responsible to, the Principal in respect of all academic and/or administrative matters of the College;
- (c) have such powers as the Principal shall delegate to him, provided that such delegation shall normally be in writing; and
- (d) have such other functions as are conferred upon him by the Charter or any written law or as may be prescribed.

(4) The Deputy Principal of college responsible for academic matters shall, normally, deputize for the Principal during the Principal's absence from office.

Deans of
Schools and
Faculties,
Directors of
Institutes, and
other Officers
of the
University

14.-(1) There shall be a Dean for each School, a Dean for each Faculty, a Director for each Institute, a Director for each Centre or directorate and a Head for each Department.

(2) Subject to the provisions of the procedure for the appointment, the rights, duties and privileges of Dean of Schools and of Faculties and directors of Institutes and of Centres or directorates and Heads of Departments shall be as provided for under these Rules made under the Charter and other relevant written laws.

(3) The Dean of a School and of a Faculty and a Director of an Institute, Centre or Directorate shall be appointed by the Council upon recommendation of the Senate and on the advice of the School, Faculty, Institute, Centre or Directorate's Board, as the case may be, for a term of three years with eligibility for reappointment only once.

(4) The Dean of a School or of a Faculty shall:

- (a) be responsible to the Deputy Vice Chancellor for Academic Affairs for the coordination of his School or Faculty;
- (b) be Chairperson of the Board of his School or Faculty;
- (c) have such other functions, powers and/or privileges as are conferred upon him/her by the Charter and/or these Rules and as may be prescribed by the Council.

(5) The provisions of this shall, *mutatis mutandis*, apply in respect of the Director of an Institute, a Centre or Directorate.

(6) For the purposes of the first appointment of the Deans and the Directors after the coming into operation of the Charter and the Rules, it shall not be necessary for the Vice Chancellor to get the recommendation of the Senate before submitting the names to the Council.

(7) Where a vacancy occurs in the office of a Dean of a School or a Faculty or a Director of an Institute, Centre or directorate, the Deputy Vice Chancellor for Academic Affairs shall, upon the recommendation of the Board of the School or of the Faculty, or Centre or Directorate, and with the approval of the Senate, submit to the council the names of qualified and suitable persons for appointment as Dean of that School or Faculty, or, as the case may be, as Director of that Institute, Centre or Directorate.

(8) Where names are submitted to the Council in accordance with the provisions of the Council shall proceed to appoint through an election a Dean or, as the case may be, a Director from amongst the persons whose names are submitted to it; the person so elected shall be deemed to have been appointed Dean or, as the case may be, Director of the relevant School, Faculty or, as the case may be, Institute, Centre or Directorate.

(9) Where the Council has rejected all the names submitted to it, the Deputy Vice Chancellor for Academic Affairs shall cause the procedure for appointment of a Dean or Director, as the case may be, to commence *de novo*.

Provided that any person previously rejected by the Council shall not be eligible to stand or be recommended as a candidate in the subsequent round.

Chairpersons of
Departments

15.-(1) There shall be a Head of Department for each Department of a School or Faculty, to be called Chairperson, who shall be appointed by the Vice Chancellor after consultation with the Dean of the relevant School or Faculty for a term of three years with eligibility for reappointment only once.

(2) Subject to the provisions of the procedure for appointment, terms and conditions of service, etc., concerning the Head of Department of a School or of a Faculty shall be as provided for under these Rules

Chief Librarian

16.-(1) There shall be a head of the Library of the University, to be known as the Chief Librarian, who shall be appointed by the Council upon the recommendation of the Academic Staff Appointments and Promotions committee.

(2) The Chief Librarian shall be a person who holds Doctorate or Masters degree in any academic discipline and at least a diploma in Librarianship from reputable institution and outstanding administrative experience and capability.

(3) The Chief Librarian shall be responsible to the Deputy Vice Chancellor for Academic Affairs for such matters and affairs as are specified in the Charter or Rules made thereunder and as may otherwise be prescribed by the Senate.

(4) The Chief Librarian shall hold office for three years and shall be eligible for re-appointment for such further periods until retirement.

Dean of
Students of the
University

17.-(1) There shall be a Dean of Students of the University who shall be a person with a minimum academic qualification of Masters Degree in the social sciences, integrity and outstanding experience and capability in student administration and/or counseling.

(2) The Dean of Students shall be appointed by the Council on the recommendation of the Administrative Staff Appointments and Promotions Committee for a term of three years with eligibility for re-appointment for such terms of office as determined by council until the retirement.

(3) The Dean of Students shall be responsible to the Deputy Vice Chancellor for Administration and Finance for such other matters and affairs as are specified in the Rules and as may otherwise be prescribed by the Council.

Chaplain of the University

18.-(1) There shall be a Chaplain of the University who shall be appointed by the founder after consultation with the Vice Chancellor

(2) There shall be a Chaplain for each College appointed by the Founder after consultation with respective College Principals.

(3) Every Chaplain shall be the Head of the Chaplaincy under him.

(4) Every chaplain shall be responsible for religious services and other community service commitments and activities of students and staff in his chaplaincy.

(5) The Chaplains shall be responsible to the Vice Chancellor for the religious and moral welfare of the students and staff in all matters pertaining to the teaching of faiths and morals.

(6) The Chaplaincy may include such members, appointed by the Council, as may be necessary for the carrying out of the functions of the Chaplaincy at the University and various Colleges and may include lay persons and persons of other religious beliefs.

(7) Every Chaplain shall be a person who holds at least a Masters degree in Theology or its equivalent and with at least five years of outstanding experience and capability in his religious ministry.

(8) Every Chaplain shall hold office for such period and on such terms and conditions as the Founder may determine and after consultation with the Vice Chancellor.

Corporate Counsel of the University

19.-(1) There shall be a Corporate Counsel of the University who shall be appointed by the Council on the recommendation of the Administrative Staff Appointments and Promotions Committee on such terms and conditions as the council, on the advice of the Committee, shall prescribe.

(2) Without prejudice to the generality of the provisions of sub-Rule 1, and subject to the provisions of the Charter and these Rules the Corporate Counsel shall:

(a) be a person of integrity, who holds at least a Second Class Bachelors Degree in law and a Degree in Canon Law and with at least three years of relevant experience;

(b) be responsible to the Vice Chancellor for all legal matters of the University;

(c) be the Secretary to the Board of Catholic Universities, the Council, and the committees of the council, the Senate and the Committees of the Senate and take records and prepare Minutes of various sittings from such records;

(d) authenticate by his signature the affixing of the common Seal of the University and the decisions made by the respective organs of governance and control of the University;

- (e) subject to the directions of the Council, ensure coordination among various academic units of the University; supervise, maintain and transmit academic records; prepare diplomas and certificates, and oversee graduation exercises; and
 - (f) carry out such other duties and functions as are prescribed for the Corporate counsel under the rules or as may otherwise be prescribed.
- (3) The Corporate Counsel shall not be a voting member in any forum unless it is so specified in the enabling instrument or terms of reference of a given forum to which he renders service as such Corporate Counsel.
- (4) The Corporate Counsel shall hold office for a period of three years and shall be eligible for re-appointment for such further period until retirement.

Bursar of the
University

- 20.-(1) There shall be a Bursar of the University who shall be appointed by the Council on the advice of the Administrative Staff Appointments and Promotions Committee on such terms and conditions as the Council, on the advice of the Committee, shall determine.
- (2) The bursar shall:
- (a) be a person of integrity, a holder of the Certified Public Accountant (CPA) qualification and registered as an Authorised Accountant plus solid experience and capability in finance, accountancy and management;
 - (b) be responsible to the Vice Chancellor through the Deputy Vice Chancellor for Administration and Finance for all the financial matters of the University relating to maintenance of up to date accounts, preparation of annual budgets, preparation of draft accounts for external audit and giving advice on various matters, including those provided for under these Rules;
 - (c) be responsible for any such other matters and/or affairs as are prescribed under the Rules and as may otherwise be prescribed; and
 - (d) hold office for a period of three years and shall be eligible for re- appointment for such further period until retirement.

Chief Planning
Officer of the
University

21.-(1) There shall be a Chief Planning Officer of the University who shall be appointed by the Council on the recommendation of the Administrative Staff Appointments and Promotions Committee;

(2) The Chief Planning Officer shall be a person of high qualifications, experience and capability in the field of economic planning and shall hold office for a period of three years and shall be eligible for reappointment for such further periods until retirement;

(3) The Chief Planning Officer shall be responsible –

(a) to the Vice Chancellor through the Deputy Vice Chancellor for Finance and Planning; and

(b) for the University's development plans, projects and statistical reports.

Chief Medical
Officer of the
University

22.-(1) There shall be a Chief Medical Officer who shall hold at least a first degree in medicine or equivalent qualification with a minimum experience of five year and who shall be appointed by the Council on the recommendation of the Administrative Staff Appointments and Promotions Committee. The Chief Medical Officer shall be in charge of the University Health Centre/Dispensary.

(2) The Chief Medical Officer shall be responsible to the Vice Chancellor through the Deputy Vice Chancellor for Administration and Finance and shall hold office for a period of three years and shall be eligible for re-appointment for such further periods until retirement.

PART IV
ORGANS OF THE UNIVERSITY

University
Council

23.-(1) Subject to the Act, Regulations made thereunder and this Charter, there shall be a Council of the University, which shall be composed of not less than ten and not more than fifteen members who, subject to the provisions of this Rule, shall be appointed in accordance with relevant Rules.

(2) The Council shall have power to co-opt not more than six persons who shall have the right to attend and participate fully in deliberations and other matters of the Council, throughout the term of the current membership or on a particular occasion or particular occasions, but with no right to vote.

The membership of the Council shall include:

(3) In appointing co-opted members under sub rule (2) the Council shall ensure that the number of co-opted women members is not less than this thirds of co-opted members.

(4) The membership of the Council shall include:

(a) the Chairman of the Council who shall be appointed by the Founder on the recommendation of the Board of Catholic Universities;

(b) the Vice Chancellor, as an *ex-officio* member;

(c) the Secretary General of Tanzania Episcopal Conference as an *ex-officio* member;

(d) Bishops where the University and Colleges shall be established, who shall be *e-officio* members;

(e) Two members designated by the Government from the following sectors: Higher Education and President's Office-Public Service, Treasury;

(d) At least one Vice Chancellor/Rector from another University, who shall be appointed by the Founder on the recommendation of the Board of Catholic Universities;

(g) Two members who shall be selected by the Senate;

(h) One member who shall represent the laity and be appointed by the TEC; and

(i) One member who shall represent the Consecrated Men and Women and be appointed by their respective associations.

(5) A person shall not qualify for appointment, or continue to serve, as a member of the Council upon the happening of anyone or more of the following events, that is, if:

(a) he becomes or is declared bankrupt or insolvent; or

(b) he is adjudged or otherwise declared to be of unsound mind and infirmity which render him incapable to perform his duties or

(c) he is convicted of a felony or any offence involving fraud, immorality or dishonesty; or

(d) he is absent, without the leave of the Council, from three consecutive regular meetings of the council; or

- (e) if, not being an ex-officio member, he resigns his office by handwritten notification to the Secretary of the Council; or
- (f) upon his/her death.

(6) The proceedings of the Council and other matters relating thereto shall be governed by Rules made by the Council in that behalf in accordance with the provisions of these Rules.

(7) The tenure of office of the appointed members of the Council, including those of the Chairman, termination of their appointment, and other matters in relation to the Council and its members, other than those under sub-Rule 3 hereof, shall be as provided for in Rules made under the provisions of the Charter and these Rules, subject to approval by the Board of Catholic Universities.

Power and
functions of the
University
Council

24. Subject to the provisions of the Act, Regulations made thereunder, Charter, these Rules or any written law of the Country the governance, control and administration of the University shall be vested in the Council which, being the highest policy making body of the University, shall have power:

- (a) to foster the declared objects and functions of the University by adopting standing orders and policies conducive to their attainment;
- (b) to administer the properties of the University, both movable and immovable;
- (c) to administer the funds and other assets of the University, subject to prior approval of the Board of Catholic Universities and/or the founder, in such manner and for such purposes as will, in its opinion, promote the best interests of the University;
- (d) on behalf of the University, to receive gifts, donations, endowments, grants or other moneys and to make disbursements therefrom to the Schools, Faculties, Institutes, Colleges or to other persons or bodies;
- (e) to appoint such officers of the University as it may deem necessary;
- (f) in collaboration with the founder and the Senate, to establish or abolish any offices, departments, faculties, institutes, boards, colleges or bodies or organs of the University and send the same to the relevant national accreditation authority in accordance with applicable law and to the sacred Congregation for Catholic Education for information;
- (g) to approve the University annual plans, annual budgets, annual reports and audited financial statements relating to the previous year;
- (h) to assist the founder and the Board of Catholic Universities to effectively discharge all legal responsibilities as set out in applicable laws and regulations of the country governing University education and to abide by the provisions of the charter;

- (i) to issue substantive and procedural rules relating to financial regulation of the University;
- (u) to issue Schemes of Service of University staff, including University Academic, Administrative and Support Staff, which shall include their salaries, allowances and remuneration and provide for the rights and privileges for the offices of the Vice Chancellor, the Deputy Vice Chancellors and other principal officers of the University;
- (k) to present to the Founder or the Board of Catholic Universities, as the case may be, as provided in the Charter and *lor* these Rules the names of candidates for appointment as principal officers;
- (l) to make such appointment of staff who, in accordance with the Charter, as are not subject to approval by any other competent authority;
- (m) to discuss the final annual report and audited accounts of the University and to submit the same to the Board of Catholic Universities and the Founder;
- (n) to propose amendment of Council Rules for approval by the Board of Catholic Universities and the Founder;
- (o) to effect amendments to such Council Rules as are not subject to approval by any other competent authority;
- (p) to form permanent or temporary committees from among its members to undertake any task;
- (q) to create full and partial bursaries and determine the conditions and modalities for the granting of such bursaries;
- (r) to provide for the welfare of staff and of students of the University;
- (s) to approve by-laws and Rules and recommend to the relevant national accreditation authority any desired changes in the Charter and Rules for the better carrying out of the University's declared objects and functions after consultation with the Board of Catholic Universities and the Founder;
- (t) to enter into association with other Universities or other institutions of higher learning;
- (u) to make Rules governing the conduct and discipline of students after consultation with or on the advice of the Senate;
- (v) to fix scales of fees and boarding charges;
- (w) to appoint Academic Deans of Faculties, Directors of Institutes of the University and the Dean of Students from names presented by the Senate;
- (x) to propose for appointment by the Founder in consultation with the Board of Catholic Universities the University Fund Raiser;

- (y) to appoint full time teaching staff, after consultation with the Senate, and full time non-teaching staff, on the recommendations of the Administrative Staff Appointments and Promotions Committee, for the proper and efficient management and administration of the University;
- (z) to establish boards, committees and sub-committees and delegate any of its functions to any board or committee or sub-committee as it deems expedient for the proper conduct of its business; and;
- (aa) to do all such other acts and things as are provided for under the Charter and Rules or as may be prescribed by competent authority.

Procedures of the Council

25.-(1) The Council shall meet at least three times in every calendar year such times and places and, otherwise, so often as it shall determine and as may be necessary for the transaction of its business.

Provided that:

- (a) a notice of forty-five (45) days shall be given for such meetings; and that
- (b) the quorum necessary for the transaction of such business shall be fifty per cent of the members of the Council entitled to vote.

(2) Except where it is specifically provided to the contrary in or under the Charter, in all meetings of the Council, decisions shall be taken by a majority of those present and voting, save that when the votes are equal, the Chairman shall have a casting vote.

(3) No act or proceeding of the Council shall be invalid by reason only of the number of the members not being complete at the time of such act or proceeding or of any defect in the appointment of any member of the Council or of the fact that any member of the Council was at the time disqualified or not entitled to act as such member.

(4) The quorum necessary for the conduct of any business of any board or committee appointed under this Article shall be fixed by the Council.

(5) Where the Council establishes a board or committee under Rule 25, the Council shall elect one of its members to be the Chairman of such board or committee.

(6) Where at any meeting of the board or committee established under this Rule the Chairman is absent, the members present may elect one of their number to be the Chairman for that meeting.

(7) Subject to the provisions of the Charter and the Rules made thereunder in that behalf, and subject to any directions given by the Council in that behalf, a board or a committee established under this Rule shall regulate its own proceedings.

- Secretary to the Council
- 26.-(1) The Corporate Counsel shall be the Secretary to the Council and the Committee of the Council.
- (2) Subject to the provisions of this Article, the secretary shall have such functions in relation to the Council as are conferred upon him by Rule 20.
- Finance and Planning Committee of the Council
- 27.-(1) There shall be a Committee of the Council to be known Finance and Planning Committee of the Council, which shall have such powers as may be delegated to it by the Council.
- (2) The Finance and Planning Committee of the Council shall be composed of:
- (a) the Vice Chairman of the University Council;
 - (b) Bishop responsible for SAUT Fund raising
 - (c) the Vice Chancellor
 - (d) Deputy Vice Chancellor for Administration and Finance
 - (e) University Bursar
 - (f) One member experienced in Planning and development from among academic staff;
 - (g) such other members of the Council as the Council may deem appropriate:
- Provided that at least two Management Board members of the Council shall be included in the composition of Finance and Planning Committee.
- (3) The Finance and Planning Committee shall propose the Agenda other than Academic Agenda for the Council's meetings and may undertake such actions as it shall be empowered to undertake in between meetings of the Council.
- (4) All actions taken by the Finance and Planning Committee of the Council shall be reported to the Council and shall be deemed to be approved unless expressly disapproved by the Council.
- (5) The Corporate Counsel shall be the Secretary to the Finance and Planning Committee of the Council.
- The Senate
- 28.-(1) There shall be a Senate of the University, which shall be the academic authority of the University and be composed of not more than thirty five members who, subject to the provisions of sub-Rule 2 of this Rule, shall be appointed in accordance with relevant Rules.
- (2) The membership of the Senate shall include:
- (a) the Vice Chancellor, who shall be the Chairman;
 - (b) the Deputy Vice Chancellor for Academic Affairs;
 - (c) the Deputy Vice Chancellor for Administration and Finance;
 - (d) Principals of Constituent Colleges;
 - (e) Principals of the Connected and Campus Colleges
 - (f) Deputy Principals for Academic Affairs of Colleges;
 - (g) the Deans of Faculties and/or Schools;

- (h) the Directors of institutes, centres and/or directorates;
- (i) two full Professors elected from among the Professors;
- (u) one representative elected from among the Lecturers
- (k) two members appointed by the Vice Chancellor, at least one of whom shall be appointed from institutions of higher education from elsewhere in Tanzania;
- (I) the Chief Librarian and
- (m) Dean of Students;
- (n) one representative of the Academic Staff Assembly; and
- (O) representatives of the students, at least one should be a female student, from SAUT Main Campus and from each college who shall be elected from amongst Students' Organizations of respective institutions.

Functions of
the Senate

29.-(1) The Senate shall be responsible to the Council for the academic control and general regulation of the instruction, education, research and consultancy programmes of the University and, in addition thereto, shall have the following functions:

- (a) to satisfy itself regarding the content and academic standard of any course of study offered by any School, Faculty, Institute or College of the University in respect of degrees, diplomas, certificates or other awards of the University and to report its findings thereon to the Council;
- (b) with the consent of the Council, to make by-laws:
 - (i) regarding the eligibility of persons for admission to courses for degrees, diplomas, certificates or other awards of the University and for the obtaining of any degree, diploma, certificate or other award of the University;
 - (ii) with regard to the standard of proficiency to be attained in each examination for a degree, diploma, certificate or other award of the University;
- (c) to decide whether any candidate for a degree, diploma, certificate or other award of the University has attained the standard of proficiency prescribed in the by-laws made under paragraph (b)(ii) of this sub-Rule and that he is otherwise fit for the conferment of such degree or, as the case may be, the grant of such diploma, certificate or other award of the University;
- (d) to consider recommendations made to it by an Academic Committee of the College, Board of School, Faculty, Institute, Directorate and Centre and to take such action thereon as it may consider appropriate;
- (e) to make proposals to the Council for the establishment or abolition of any office, board, college or other organ of the University, whether within Tanzania or outside, as it may think necessary;

- (f) to make proposals for the University Rules and amendments thereof;
- (g) to decide on academic calendar, academic programmes and syllabi, books and references based on the recommendations of the School, Faculty, Institute, Directorate' and Centre and College Board concerned;
- (h) to make rules and procedures for transfer of students from one University to another;
- (i) to form permanent or temporary committees among its members in order to undertake any tasks;
- (j) to establish such committees and sub-committees as may be deemed necessary for the efficient discharge of its functions;
- (k) to discuss and approve the annual academic reports presented by the Principals of Colleges, Deans of Schools and of Faculties, Directors of Institutes and of Centres;
- (l) to settle academic matters within Schools, Faculties, Institutes, Centres or Directorates and Departments and to deal with academic disputes arising therefrom;
- (m) to promote and supervise the development of the Library and the Archives;
- (n) to appoint internal and external examiners for examinations conducted by the University;
- (o) to receive and approve examination results; and
- (p) to do all such other acts or things as may be provided for under the Charter or as may be prescribed.

Procedures of
the Senate

30.-(1) In respect of any matter in relation to which the Senate is required to report to the Council to make Rules or by-laws, in accordance with the provisions of sub-Rule 1, the Council shall not initiate any action in respect thereto until such report has been received from the senate or, as the case may be such regulations or By-laws have been made by the Senate, and shall not reject any such report, Rules or By-laws without further reference to the Senate.

(2) The Corporate Counsel shall serve as Secretary to the Senate, the committees of the Senate and, subject to the provisions of this Article, shall have such functions in relation to the Senate as are conferred upon him by Rule 20.

(3) The Senate shall meet at least thrice in every academic year. Provided that the Chairman may convene a meeting at any time when an emergency, a special or extraordinary circumstance or event necessitating it occurs or upon receipt of a written request therefore from one-third of the members of the Senate.

(4) Meetings of the Senate shall be valid only when one third of members, which shall constitute the quorum, are present at the meeting.

(5) Except as specifically provided under the Charter and these Rules, in all meetings of the Senate, decisions shall be taken by a majority of those present and voting, and in case of equal votes, the Chairman shall have a casting vote.

(6) Proposals have financial implications shall be recommended to the Council and the Board of Catholic Universities for approval.

Academic
Affairs Committee

31.-(1) There shall be Academic Affairs Committee for Main Campus.

(2) The Academic Affairs Committee for Main Campus shall consist of:

- (a) the Vice Chancellor who shall be the Chairman;
- (b) the Deputy Vice Chancellor for Academic Affairs;
- (c) the Deputy Vice Chancellor for Administration and
- (d) Finance;
- (e) Deans of Schools and/or Faculties;
- (f) Director of University Library or institute or center or directorate; and
- (g) Heads of Academic Departments;
- (h) one representative from Students' Organization
- (i) two other members of the professorial rank elected

(3) The Academic Affairs Committee shall exercise such functions of the Senate as related to Main Campus with the approval of the Senate.

(4) The Academic Affairs Committee shall regulate its own proceedings.

PARTY
COLLEGES, FACULTIES, INSTITUTES AND DEPARTMENTS

Establishment
of constituent
colleges

32.-(1) The following Colleges are hereto declared the
Constituent Colleges of the University, namely-

- (a) the University College of Health Sciences, Bugando
in Mwanza;
- (b) the University College of Education, Moshi;
- (c) University College of Law and Applied Sciences, Iringa.

(2) Subject to the Act, Regulations made thereunder and this
Charter Tanzania Episcopal Conference may establish more other
Constituent Colleges, Connected or Campus Colleges as it may deem fit.

(3) A Constituent College may:

- (a) have campus schools, faculties, institutes, centres,
directorates, departments and units as may be provided for by
the Charter
- (b) affiliate schools, institutes, directorates, and centres

(4) A Constituent College shall be a semi-autonomous institution
under the tutelage of the University for nurturance, during a transitional
period, towards its establishment as an independent University

(5) Without prejudice to sub-Rule 3 of this Rule a Constituent
College shall be established as a body corporate with legal status of
its own, a common seal, perpetual succession and all the rights and
privileges pertaining to a body corporate, except that a constituent
college shall have no right to grant or confer awards other than the
awards of and in the name of the University;

(6) When the President of the United Republic of Tanzania grants
a Charter to establish an independent University from the Constituent
Colleges declared in sub- Rule 1 or as provided for in sub-Rule 2 and as
envisaged by sub-Rule 4 of this Rule the Constituent College will be
deleted from the list of Constituent Colleges of SAUT.

Establishment
of Connected
Colleges

33.-(1) The Tanzania Episcopal Conference may, on the advice
of the Board of Catholic Universities and Council and after consultation
with the Tanzania Commission for Universities, declare any institution of
higher learning and training to be a connected College of the University.

(2) Pursuant to the Act and this Charter and these Rules, a
Connected College shall:

- (a) retain its separate legal status or personality in accordance
with its enabling legal instrument
- (b) depend on the University for approval of its academic
programmes, courses and awards, including student entry
qualifications, course syllabi and examination rules; and

- (c) have no right to grant or confer awards other than the awards of and in the name of the University.

The Establishment
of Associate
Colleges

34.-(1) The Chancellor, on the advice of the Council after consultation with the Tanzania Commission for Universities, by the order published in the Gazette, may declare a higher institution of Learning or College other than a campus college, a constituent college or a connected college, to be an associate college of the University.

(2) The University shall offer to an associate College the University professional and academic guidance and supervision over academic programmes of the college in order to ensure that the college operates in accordance with the provisions of its enabling instrument to the highest standard.

Establishment of
Schools, Faculties,
Institutes, Libraries,
Directorates and
Centres

35.-(1) The Schools, Faculties, Institutes, Libraries, Directorates and Centres declared in the Schedule are hereby declared to be schools, faculties, institutes, libraries, directorates and centres of the University.

(2) The Council may, from time to time, on the advice of the Senate and with the approval of Board of Catholic Universities and Tanzania Commission for Universities establish other schools, faculties, institutes, libraries, centres or directorates either in addition to, or in substitution of, the schools, faculties, institutes, libraries, centres and directorates mentioned in the Schedule hereto and may abolish or reconstitute anyone or more of these for any good reason approved by the senate.

(3) The establishment composition, functions, procedure and powers of schools, faculties, institutes, the University Library and other libraries, centres or directorates, and organs of governance thereof shall be provided for by Rules.

(4) Senate shall determine the Courses of study to be conducted by schools, faculties, directorates, institutes, centres and Libraries.

(5) The Board of a school, faculty, directorate, institute, centre and Library with approval of the senate shall determine the establishment or reconstitution of the departments or units of the same.

(6) The School, faculty, directorate, institute, centre, and library with approval of relevant organs may associate other schools, faculties, directorates, institutes, centres and library.

(7) The medium of instruction in any faculty, department, college Institute, Centre, Directorate, unit or department shall be the English language, but the Senate may allow any other language to be used as it may think necessary.

Boards of
Colleges, Schools,
Faculties,
Directorates,
Institutes, Centres
of the University

36.-(1) Subject to the provisions of the Charter, there shall be established in respect of:

- (a) every school, a School Board;
- (b) every faculty, a Faculty Board;
- (c) every institute, a Board of the Institute
- (d) the University Library, a Board of the Library; and
- (e) every centre or directorate, a Board of Centre or Directorate
- (t) every college, a College Board and an Academic Committee;

(2) The establishment, composition, functions, procedure and powers of the respective boards specified under sub-Rule 1 of this Rule and the rights, duties and privileges of their respective membership shall be as provided for under Rules.

(3) Without prejudice to the generality of sub-Rule 2 of this Rule and subject to the provisions the Charter, the respective committee boards specified under Sub-Rule I, may establish such number of departments and units within the School, Faculty, Institute, the University Library and Centre or Directorate, as the case may be, as may be deemed necessary.

PART VI COMMITTEES AND BOARDS

Academic Staff
Appointment
and Promotion
Committee

37.-(1) There shall be an Academic Staff Appointment and Promotions Committee for the purposes of appointing, promoting, removal from service and discipline of all members of the academic staff and determining of all matters relating to the grades and points of entry upon salary scales, which shall be composed of:

- (a) the Vice Chancellor, who shall be the Chairman;
- (b) the Deputy Vice Chancellor for Academic Affairs, who shall be the Vice Chairman;
- (c) the Deputy Vice Chancellor for Administration and Finance;
- (d) Principals of Colleges;
- (e) Deans of the relevant Faculties;
- (f) Head of the Department to which the appointment is proposed to be made;
- (g) Director of the Institute to which the appointment is proposed to be made;
- (h) At least two full professors of the University appointed by the Senate once every three years;
- (i) One member appointed by the Council from amongst its members, provided that he is not a member of the staff of the University;

- (j) A professor approved by the Vice Chancellor from the Department to which the appointment is proposed to be made; and
- (k) Two members appointed by the Vice Chancellor from amongst persons who, in the opinion of the Vice Chancellor, have adequate experience in academic matters to enable them assist in making suitable appointments.

(2) The Corporate Counsel shall be the Secretary of the Academic Staff Appointments and Promotions Committee.

(3) Subject to the provisions of this Rule, the Academic Staff Appointments and Promotions Committee constituted under sub-Rule (1) of this Rule shall have such functions as are conferred upon it by the Charter and these Rules or as may be delegated to it by the Councilor as may be prescribed.

(4) The term of office of the members, their retirement, the right to terminate their appointments, to appoint a new member to fill any vacancy, and to elect a temporary chairman, as well as the quorum, proceedings and meetings of the Committee shall be as provided for under Rules.

Administrative
Staff
Appointments and
Promotions
Committee

38.-(1) There shall be an Administrative Staff Appointments and Promotion Committee for the purposes of appointing, promoting, removal from service and discipline of all members of administrative staff and determining of all matters relating to the grades and points of entry upon salary scales whose membership shall consist of;

- (a) the Vice Chancellor, who shall be the Chairman;
- (b) the Deputy Vice Chancellor for Administration and Finance, who shall be the Vice Chairman;
- (c) the Deputy Vice Chancellor for Academic Affairs;
- (d) the Bursar;
- (e) the Dean of Students;
- (f) the Chief Planning Officer;
- (g) the Chaplain;
- (h) a representative of the workers' organization;
- (i) one member of the Council who is not a member of the staff of the University; and
- (u) the Corporate Counsel who shall also be the Secretary of the Committee.

(2) The Committee may co-opt a specialist *ad hoc* member to assist to particular appointments.

(3) Subject to the provisions of this Rule, the Committee shall have such functions as are conferred upon it by the Charter, or as may be delegated to it by the Council.

(4) The tenure of office of the members of the Administrative Staff Appointments and Promotions Committee, their retirement, the right to terminate their appointment, to appoint a new member, to fill any vacancy and to elect a temporary Chairman, as well as matters in respect of the quorum, proceedings and meetings of the Committee shall be as provided under Rules.

Support Staff
Appointment and
Promotions
Committee

39.-(1) Subject to the provisions of the Charter, there shall be a Support Staff Appointments and Promotions Committee for the purposes of appointing, promoting, removal from service and discipline of members of the support staff and for determining all matters relating to grades and points of entry upon salary scales of such members of staff, which shall consist of:

- (a) the Deputy Vice Chancellor for Administration and Finance who shall be the Chairman;
- (b) the Bursar;
- (c) the Chief Librarian;
- (d) the Chief Planning Officer;
- (e) a representative of the workers' organization;
- (f) one member of the Council nominated by the Council who is not a member of the University; and
- (g) two representatives of the support staff elected by the support staff from amongst themselves.

(2) The committee may co-opt a specialist *ad hoc* member to assist in particular appointments.

(3) The Corporate Counsel shall serve as Secretary to the Committee in accordance with the provisions of Article 21.

University
Management
Board and Other
Boards and
Committees

40.-(1) There shall be a University Management Board whose membership shall consist of:

- (a) the Vice Chancellor, who shall be the Chairman;
- (b) the Deputy Vice Chancellor for Academic Affairs;
- (c) the Deputy Vice Chancellor for Administration and Finance;
- (d) Deans of Schools/Faculties;
- (e) Directors of the Directorates, Institutes, Centres;
- (f) Heads of Departments;
- (g) one representative of the Academic Staff Assembly;
- (h) the Bursar;
- (i) one representative of students' Organization;
- (j) the Corporate Counsel, who shall serve as the Secretary to the Committee.

(2) The University Management shall advise the Vice Chancellor and other officers on various management matters involved in the normal running of the University, in accordance with the policies and decisions of the Council and the Senate and with the provisions of this Charter and Regulations made thereunder.

(3) The Board may at any time co-opt a particular person, either in an official or personal capacity, or invite such person for attendance at a particular meeting of the Board, to assist it as it may deem necessary.

(4) Other powers and functions of the Board shall be prescribed by Rules.

(5) The Board shall meet at least once each month at such time and such place as the Chairman may direct.

PART VII
STAFF OF THE UNIVERSITY,
TERMS OF EMPLOYMENT AND DISCIPLINE

- Staff of the University
41. The staff of the University shall include academic staff, administrative staff, and support staff whose appointment, terms and conditions of service shall be as provided under Rules.
- Academic Staff of the University
42. The Academic Staff of the University shall be comprises of:
- (a) the Deputy Vice Chancellor for Academic Affairs;
 - (b) the Principals and Deputy Principals (Academic Affairs) of Colleges;
 - (c) the Deans of Faculties and Schools;
 - (d) the Heads of Departments;
 - (e) the Directors of Institutes and of Centres or Directorates;
 - (f) the Chief Librarian;
 - (g) the Professors/Research Professors, Associate Professors/Associate, Research Professors;
 - (h) Senior Lecturers/Senior Research Fellows/Senior Librarians;
 - (i) Lecturers/Research Fellows/Librarians;
 - (j) Assistant Lecturers/Assistant Research Fellows/Assistant Librarians; and
 - (k) such other members of the staff of the University who are engaged wholly or partly in teaching and/or research in any college, school, institute, the University Library or center or directorate as shall be designated as academic staff by the Council on the advice or recommendation of the Senate.
- Administrative Staff of the University
43. The Administrative Staff of the University shall be comprised of the following:
- (a) the Deputy Vice Chancellor for Administration and Finance;
 - (b) the Dean of Students;
 - (c) the Corporate Counsel
 - (d) the Bursar
 - (e) the Chief Planning Officer;
 - (f) the Chaplain;
 - (g) the Chief Medical Officer; and
 - (h) all other senior officers of the University who are not members of the Academic Staff.

Support Staff of
the University

44. There shall be Support Staff of the University who shall be comprised of the staff who are not members of the Academic Staff or Senior Administrative Staff.

Appointment,
Terms and
Conditions of
Employment

45. Subject to the provisions of the Charter and of any applicable written law of the country, the appointment, terms and conditions of employment for each category of staff employed by the University, including the Vice Chancellor, Deputy Vice Chancellor for Academic Affairs and the Deputy Vice Chancellor for Administration and Finance, shall be such as may be prescribed Rules made by the Council in accordance with the provisions of the Charter and these Rules and/or under their respective letters or contracts of employment.

Discipline of
Staff of the
University

46.-(1) The powers of dismissing or terminating the appointment of any officer or support staff by way of disciplinary action or of punishing any officer, otherwise than by dismissal or termination of his appointment, for any disciplinary offence or misconduct are vested in the Council.

Provided that the term "officer" in this Article shall not include the Vice Chancellor; Deputy Vice Chancellor for Academic Affairs and Deputy Vice Chancellor for Administration and Finance.

(2) There shall be a Staff Disciplinary Committee which shall consist of the following members:

- (a) the Chairperson, who shall be the Deputy Vice Chancellor for Administration and Finance, in case of a charge of disciplinary offence or misconduct against a member of the Academic or Administrative Staff, or the Personnel officer, in case of a charge of disciplinary offence or misconduct against a member of the support staff;
- (b) a legally qualified person with at least ten years experience of practice as an attorney, advocate, magistrate or judge and who does not hold any post at the University, who shall be appointed annually by the Council;
- (c) two members of the academic or administrative staff chosen by the Vice Chancellor from the University Management Board; and
- (d) a representative of the Academic Staff Assembly or, as the case may be, Administrative or Support Staff.

(3) Three members of the Staff Disciplinary Committee, including the Chairperson, shall form a quorum and the Chairperson shall have a casting or deciding vote in the event of a deadlock.

(4) Charges of disciplinary offence or misconduct against a member of staff, other than the Vice Chancellor, the Deputy Vice Chancellor for Academic Affairs or the Deputy Vice Chancellor for Administration and Finance, shall be investigated in accordance with Rule..... on natural justice and recommendation made to the Vice Chancellor for award of such punishment as the Administrative Staff Appointments and Promotions Committee, provided for under Rule ... , may deem justified.

Discipline of Top
Executive Officers
of the University

47.-(1) A charge of disciplinary offence or misconduct against the Vice Chancellor, the Deputy Vice Chancellor for Academic Affairs or the Deputy Vice Chancellor for Administration and Finance shall be investigated by special committee of the Council whose composition and terms of reference shall be determined by the Council.

(2) The special committee appointed under sub-Rule 1 of this Rule in carrying out any investigation shall adhere to the rules of natural justice, that is:

- (a) the right for the accused to know the nature of the disciplinary offence or misconduct he or she stands accused of;
- (b) the right to be granted a fair opportunity for self-defence; and
- (c) the right to be judge without bias

(3) Where the charge is established against the officer in question, the Council shall, if it deems it proper, refer the findings, through the Board of Catholic Universities, to the Founder for a decision:

Provided that:

- (a) a two thirds majority vote at a special meeting of the Council shall be necessary for the Council to recommend to the Founder and the Board of Catholic Universities that a Vice Chancellor or Deputy Vice Chancellor, as the case may be, be removed and replaced.
- (b) the Board of Catholic Universities shall advice the Founder regarding such commendation as it deems appropriate;
- (c) where the Council does not deem it proper to refer the findings to the Founder for a decision, the Council shall itself decide on what measure, other than a punitive measure, is to be taken against the officer, and shall forward such a decision, through the Board of Catholic Universities, to the Founder for endorsement; and
- (d) if the Founder does not endorse the decision of the Council, the Founder may substitute its own decision after consultation with the Board of Catholic Universities.

(4) If the charges is not established against the officer in question, the mater shall be discontinued and the officer shall be informed in writing of that outcome forthwith.

Disciplinary
Appeals
Committee for
Staff

48.-(1) There is hereby established a committee, to be known as the Staff Disciplinary Appeals Committee, which shall deal with appeals of members of the Academic and Administrative Staff.

(2) The Staff Disciplinary Appeals Committee shall be composed of:

- (a) a Chairman appointed by the Chancellor from amongst the Bishops members of the Council;
- (b) the Vice Chancellor, who shall be the Vice Chairman of the Committee;
- (c) three members elected from amongst the Members of the Council;
- (d) two representative appointed by the Vice Chancellor one from the Academic Staff and one from the Administrative Staff; and
- (e) a legally qualified person with ten years experience of practice as an attorney, advocate, magistrate or judge, who shall be appointed annually by the Council from outside the University Community.

(3) The chairman shall select one of the members of the Staff Disciplinary Appeals Committee to take the record of proceedings as secretary.

(4) The quorum for meetings of the Staff Disciplinary Appeals Committee shall be a simple majority of the members of the Committee.

(5) The Staff Disciplinary Appeals Committee shall have appellate power over decisions of a disciplinary nature or dismissals from and terminations of services or employment with the University affecting officers; other than the Vice Chancellor and the Deputy Vice Chancellors or any member of the Support Staff.

Disciplinary
Appeals Board for
Top Executive
Officers of the
University

49.-(1) Any recommendation for disciplinary action including removal and replacement or dismissal from or termination of service, made under rule.... against the Vice Chancellor or anyone of the Deputy Vice Chancellors shall be open to contestation by the affected person before the Board of Catholic Universities which shall submit a recommendation to the Founder who may:-

- (a) act on the Council's recommendation; or
- (b) appoint an *ad-hoc* committee with terms of reference for investigating and recommending the action to be taken; and
- (c) on receipt of the *ad-hoc* committee's findings as to the guilt or innocence of the accused person, accept or reject the recommendation submitted by the Council after consultation with the Board of Catholic Universities.

(2) The Vice Chancellor or the Deputy Vice Chancellor for Academic Affairs or Deputy Vice Chancellor for Administration and Finance shall have the right to appear before or make written representations to the Board of Catholic Universities, the *ad-hoc* committee or the Founder when an adverse recommendation made by the Council against anyone of them is under consideration before the Board of Catholic Universities, the *ad-hoc* committee or the Founder, as the case may be.

Delegation
of Power

50. Subject to the provisions of this Charter, the Council may, by regulations made under these Rules, delegate all or any of the powers vested under these Rules the Appointments and Promotions Committee for Academic Staff, the Appointments and Promotions Committee for Administrative Staff, and the Appointment and Promotions Committee for Support Staff, the Vice Chancellor, the Deputy Vice Chancellor for Academic Affairs, the Deputy Vice Chancellor for Administration and Finance or any other officer of the University, subject to such limitations and/or conditions as the Council may impose or specify in writing.

PART VIII
ADMINISTRATION AND WELFARE OF STUDENTS

Administration
of Students

51.-(1) Subject to the provisions of the Charter and these Rules the Dean of Students shall be responsible to the Deputy Vice Chancellor for Administration and Finance for the proper, efficient and effective administration of the affairs of the students of the University in accordance with the provisions of the Rules or by-laws prescribed in that behalf and with lawful written instructions and/or directives of any competent authority issued to him from time to time.

(2) Without prejudice to the generality of the provisions of sub-Rule 1, administration of the affairs of the students of the University shall include establishment of and overseeing the machinery for monitoring, coordinating, regulating, controlling, and facilitating, the general conduct of students on the campus or campuses of the University, colleges of the University and any other place or places where the affairs of the University in which students are involved may take place, be conducted or extended or where the residence of students is established, provided, organized, or overseen, by the University.

Student
Welfare at the
University

52.-(1) Subject to the provisions of the Charter, the Dean of Students shall be responsible to the Deputy Vice Chancellor for Administration and of Finance for the general welfare of the students of the University in accordance with the provisions of the regulations or by-laws prescribed in that behalf and with lawful written instructions or directives of any competent authority issued to him from time to time.

(2) Without prejudice to the generality of the provisions of sub-Rule (I), the general welfare of the Students of the University shall include-

- (a) arrangements for their residence accommodation, general counseling and advice, recreation, physical fitness, medical and related matters dispute mediation and/or resolution, leisure trips and non-academic meetings on campus and off campus during semester time, etc., as may be provided for under by-laws or otherwise lawfully prescribed in writing by competent authority; and
- (b) overseeing the smooth, proper, effective and efficient implementation of the provisions of this Part of the Rules, including the provisions of this Rule

(3) "Arrangements" in sub-Rule (2) of this Rule includes measures or steps facilitating the procurement of the facility or facilities, service or services, stated expressly or by implication.

The Students'
Organization of
the University

53.-(1) There shall be a Students' Organization of the University which shall be known by such name as may be agreed upon by its members and a approved Council by General Notice published in the *Gazette* and/or the *University Prospectus*.

(2) Subject to the provisions of the Charter and these Rules, the affairs of the Students' Organization, including membership, shall be governed by its constitution.

(3) The constitution of the Students' Organization, including amendments thereto shall be subject to approval by the Council.

(4) The Council may, by Rules, provide for the approval and conduct of other students' organizations.

Prohibition
Against
Engagement in
Political
Activity on
Campus

54.-(1) No student organization shall engage in any political activity party on University campus, conduct it affairs or have a constitution which in any way or ways offends or offend, conflicts or conflict with the provisions of the Charter or of any written law.

(2) In this Rule, "University Campus" includes the campus or campuses of the University and any other place or place where the affairs of the University may take place, be conducted or extended or where the residence of students is established, provided, organized, or overseen, by the University.

Student By-
laws

55.-(1) Subject to the provisions of the Charter and these Rules, the Council may make by-laws for the administration and general welfare of the student, which shall be as approved or endorsed by the Board of Catholic Board of Universities.

(2) By-laws made under sub-Rule (I) may provide that the contravention of any such by-law shall constitute a disciplinary offence or misconduct and may further provide the punishment that may be imposed for such disciplinary offence.

(3) By-laws made under this Rule shall be published by the Council by order in the *Gazette* and/or the *University Prospectus* and every such by-law shall be brought to the notice of the students in such manner as the Council may determine.

Students
Disciplinary
Authority

56.-(1) Subject to the provisions of the Charter and these Rules, there shall be a Students Disciplinary Authority appointed by the Council and whose functions, procedure or mode of operation and powers shall be as provided for in the by-laws made by the Council under these Rules:

Provided that, the Dean of Students shall not be appointed, serve or act as a member of such Students Disciplinary Authority.

(2) The roles of the Chaplain and the Matron for female students in matters of discipline affecting students shall be as prescribed in the by-laws by the Council.

Students
Disciplinary
Appeals
Committee of the
University

57. Subject to the provision of the Charter, there shall be established Council a Committee to be known as the Students Disciplinary Appeals Committee to hear and decide appeals from the Students Disciplinary Authority and whose composition, functions, procedure or mode of operation and powers shall be as provided for under the by-laws made by the Council under these Rules: by the Council under these Rules:

Provided that, the composition of the Students Disciplinary Appeals Committee shall not include any such person as shall have been involved in the investigation, hearing and/or decision of any matter connected or otherwise associated with any particular appeal to the Students Disciplinary Committee in which such a matter is directly or indirectly relevant prior to the commencement of the appeal process.

PART VII

CONVOCATION AND STAFF ASSOCIATIONS OF THE UNIVERSITY

Establishment
and membership
of convocation

58.-(1) There shall be a Convocation of the University which shall consist of:

- (i) the Chancellor;
- (ii) the Pro Chancellor;
- (iii) the Patron;
- (iv) the Vice Chancellor;
- (v) the Deputy Vice Chancellor for Academic Affairs;
- (vi) the Deputy Vice Chancellor for Administration and Finance;
- (vii) all members of the academic staff;
- (viii) the Corporate Counsel;
- (ix) all persons who are graduates of Nyegezi Social Training Center established in 1960, the Nyegezi Social Training Institute established in 1983, of the Constituent Colleges, Connected Colleges and all persons who become graduates, of the University; and

(x) such other persons as the Vice Chancellor may appoint as members of the Convocation and as regulations may prescribe.

(2) The former staff of the Nyegezi Social Training Centre and the Nyegezi Social Training Institute shall be entitled to associate membership.

(3) The Corporate Counsel shall cause to be compiled, maintained a Convocation Roll in which he shall enter the names of all persons who are, for the time being, members and associate members of the Convocation.

(4) Subject to the provisions of this Part, the Convocation shall function under constitution made by its members. Provided that any such constitution and amendments thereto shall be subject to approval by the Board of Catholic Universities on the advice of the Council.

(5) The Convocation shall be related to an Association of Alumni which shall foster a continuing close relationship to the University and promote the interests of the institution and its graduates and which association of Alumni shall, subject to the Charter and the general law of the country, be governed by a constitution made by its members:

Provided that, any such constitution and amendments thereto shall be subject to approval by the Board of Catholic Universities on the advice of the Council.

Meetings of
Convocation

59. The Convocation shall:

- (a) have the right to meet and discuss any matter within the sphere of competence of the University and to transmit any resolution arising from such discussion to the Chancellor, the Councilor the Senate as the Convocation may consider appropriate; and
- (b) have such other rights and privileges as the Rules made in that behalf may prescribe.

President of
Convocation

60.-(1) The Convocation shall at its first meeting elect from amongst its members the President of the Convocation.

(2) The President of the Convocation shall, subject to his continuing to be qualified to be a member of the Convocation and unless he resigns, hold office for a period of three years and shall be eligible for re-election for such further terms.

Procedure of
Convocation

61.-(1) The Corporate Counsel shall be the Secretary of the Convocation.

(2) The Convocation shall meet at such times as may be necessary or expedient for the transaction of its business and the President of the Convocation shall preside over the meetings of the Convocation.

(3) The Secretary shall give to every member of the Convocation at least twenty one days' notice of the date, time and place of the meeting.

(4) Where at any meeting of the Convocation the President of the Convocation is absent, the members present may elect from amongst their number a temporary chairperson who shall preside over that meeting.

(5) One third of the total membership shall constitute a quorum for a meeting of the Convocation.

(6) A decision shall be made by the vote of a simple majority of the members present and voting at a meeting of the Convocation.

(7) In the event of an equality of votes, the President of the Convocation or the temporary Chairman, as the case may be, presiding over the meeting, shall have a casting vote in addition to his deliberative vote.

(8) No proceedings of the Convocation shall be invalid by reason only of any defect in the appointment of any member of the Convocation or by reason only of the fact that a person who is entitled to be a member of the Convocation has not been registered in the Convocation Roll.

Report on
Business
Convocation

62.-(1) The Corporate Counsel shall report to the Council the activities of the Convocation and shall transmit to the Founder, the Board of Catholic Universities, the Councilor the Senate, as the case may be, any resolution, or resolutions passed by the Convocation.

(2) The Corporate Counsel shall forward a copy of the minutes of every meeting of the Convocation to the Council.

Committees of
convocation

63.-(1) An Executive Committee of the Convocation shall be elected at the first meeting of the Convocation for a period of three years.

(2) The number of members, functions and powers of the Committee shall be determined by the Convocation in accordance with its Constitution and with the approval of the Council.

(3) The Convocation may establish or appoint such other permanent or *ad-hoc* Committees for the proper or better carrying out of any business falling within its competence as it deems necessary.

Academic
Staff
Association

64. There shall be established an Academic Staff Assembly of the University with the following objects and functions:

- (a) to discuss any matter relating to the general welfare of the Academic Members of the University;
- (b) to stimulate and promote discussions on matters of academic interest;
- (c) to elect representative(s) of the Academic Staff members for the Senate, the University Management Board, and any other bodies in which the Academic Staff may have a right of representation;
- (d) to advise the Senate and the University Management Board on curriculum development, establishment of new Institutes, Schools, and Faculties of the University, student matters and general academic administration.
- (e) to cooperate with other organs of the University on matters of general interest to the University's community; and
- (f) to cooperate with similar Academic Staff Assemblies in other Universities.

Other staff
Associations

65.-(1) The Council may approve the establishment of any other Staff Association or Staff Associations in the University.

(2) Subject to the provisions of the Charter and these Rules, the affairs of a Staff Association, including membership thereof, shall be governed by its constitution.

(3) The constitution of a Staff Association, including amendments thereto, shall be determined by the members of the Association and shall be subject to approval by the Council.

Right to
Make
Representations

66.-(1) A Staff Association established and governed in accordance with the provisions of this Charter shall have a right to make representations to the organs of governance of the University in accordance with relevant laid down procedures and/or regulations.

Prohibition
Against Staff
Political
Activities on
Campus

67.-(1) No Staff Association shall engage in any political party activity on the University campus, conduct its affairs or have a constitution which in any way or ways offends or offend, conflicts or conflict with the provisions of the Charter or any written law.

(2) "The University campus" in this Article includes any campus or campuses of the University, Colleges of the University and any other place or places, property or premises where the affairs of the University may take place, be conducted or extended or where the residence of staff and/or students is established, provided, organized, overseen, etc, by the University.

PART X

FINANCIAL PROVISIONS

Management of
Assets of the
University

68. The Council shall manage all the assets and properties, movable and immovable, of the University in such purposes as, in the opinion of the Council would promote the best interest of the University and as shall be prescribed under regulations.

Funds and
Resources of the
University

69. The funds and resources of the University shall consist of:

- (a) fees, charges and other contributions from students;
- (b) such sums as may be provided for the purposes of the University by any individuals, Dioceses, organization or Government either by way of donations, contributions, grants, loans or subventions;
- (c) such sums as the Council may, from time to time, borrow for the purposes of the University;
- (d) such sums as may in any manner become payable to or vested in the University either under the provisions of the charter or due to their being incidental to the carrying out of its functions; and

- (e) such sums as shall be realized through the sale of books, goods and services, including consultancy services, provided by the University and through the sale, rent, mortgage or in any other way of charging for the use of the Universities movable *and/or* immovable properties.

Advisory Board for fund Raising and Promotion

70.-(1) There shall be an Advisory Board for Fund Raising and promotion which shall be headed by a fund Raiser and shall consist of not more than four persons appointed by the Founder, including the Fund Raiser, and other volunteers, not exceeding eleven in number, sanctioned by the Board of Catholic Universities on the advice of the Council, who are in a position to contribute finally *and/or* have experience in raising financial support from potential donors.

(2) Members of the Advisory Board for Fund Raising and Promotion shall assist the University through advice, personal contacts with donors and their own support through the meetings of the Board to raise funds for and promote the cause of the University.

(3) The Deputy Vice Chancellor for Administration and Finance shall be ex-official Chairman of the Advisory Board for Raising and Promotion.

(4) The Advisory Board for Fund Raising and Promotion shall meet at least twice a year and shall regulate its own procedure and report regularly on its activities to the Founder and the Board of Catholic Universities through the Council.

University Fund Raiser

71.-(1) There shall be a University Fund Raiser who shall be a member of the staff appointed by the Founder on the advice of the Board of Catholic Universities from three names proposed by the Council.

(2) The Fund Raiser shall be the Vice Chairperson of the Advisory Board for Fund Raising and Promotion and shall preside at meetings of the Advisory Board for Fund Raising and Promotion in the absence of the Chairman and shall report to the chairman.

(3) The Fund Raiser shall hold office for a period of three years and shall be eligible for re-appointment until retirement.

Borrowing Funds for the University

72. The Council may, with the approval of the founder and the Board of Catholic Universities, borrow either by way of overdraft from a bank or any person, such sums as it may from time to time require for the administration of the University.

Investment of Funds of the University

73. Subject to the provisions of the Charter and these Rules the Council shall have the power to invest the funds of the University, including lending, in such assets and subject to *conditions as may be prescribed by the Founder on the advice of the Board of Trustees and in accordance with the laws of the United Republic governing investment of funds by a Trustee.*

- University Financial Regulations 74. The Council shall, with the approval of the board of Trustees and the Founder, make financial regulations to govern and regulate the revenue and expenditure of the funds of the University.
- Financial Year of the University 75. Subject to the provisions of this Charter and these Rules and with the approval of the Board of Catholic Universities and the Founder, the Council may determine any period of twelve consecutive months to constitute the financial year of the University:
Provided that, for the purposes of transition from one financial year to another, the transitional period, whether of more or of less than twelve months, shall be regarded as if it were a financial year.
- Annual Estimates of the University 76.-(1) At least two months before the commencement of each financial year of the University, the Bursar shall prepare or cause to be prepared independent annual estimates for the University's budget, which shall be approved by the Council for the revenue or recurrent and capital expenditure of the University for that particular financial year.
(2) The Council shall, before the commencement of the Financial Year, consider and approve the estimates, subject to such modifications and amendments as it may consider appropriate, and submit the estimate to the Founder for approval on the advice of the Board of Catholic Universities.
(3) The annual estimates shall contain provisions for all the *Estimates* Estimated expenditure during the ensuing financial year and in particular: for the payment of salaries, allowances, passages and other charges in respect of the staff of the University;
(a) for the payment of allowances, honoraria and/or fees and expenses in respect of the trustees, the members of Council, the Senate and other Boards and Committees of the University;
(b) for the payment of all pensions, gratuities and other charges in respect of retirement and similar benefits which are payable out of the funds of the University;
(c) for the construction, improvement, maintenance and replacement of any building, ground or other immovable property of the University;
(d) for the proper maintenance and replacement of the furniture, fixtures, fittings, equipment, machines and vehicles, motored or otherwise, of the University;
(e) for funding the cost of teaching and research activities of and in the University, including the acquisition of consumables, such as stationery, fuel and laboratory chemicals; and

- (f) for the creation of such reserve funds to meet future or contingent liabilities in respect of retiring benefits, insurance or replacement of buildings or equipment, or in respect of such other matters as the Founder, on the advice of the Board of Trustees and the Council, may think fit.
- (g) No expenditure shall be incurred for the purposes of the University except in accordance with the provisions of the annual estimates or in accordance with the provisions of any supplementary estimates approved by the Founder on the advice of the Board of Catholic Universities and the Council.
- (h) A copy of the annual budget and of every supplementary estimates, as approved by the Council, shall be forwarded to the estimates, as approved by the Council, shall be forwarded to the Board of Catholic Universities and the founder for approval and to the national accreditation authority for information and any observations, advice and/or directions the authority may wish to make in connection therewith.

Accounts and
Auditing

77.-(1) The council shall cause to be kept proper books and records of the income, expenditure, assets and liabilities of the University and shall, within and not later than three months after the end of each financial year, cause such accounts relating to such financial year together with

- (a) a statement of income and expenditure during such financial year;
 - (b) a statement of the assets and liabilities of the University on the last day of such financial year; and
 - (c) any other such statements as may be required by any written law, to be submitted to and audited by a competent authorized auditor or authorised firm of auditors appointed by the Board of Catholic Universities and approved by the Founder on there commendation of the Council.
- (2) The Auditor's report shall state whether in the Auditor's opinion:
- (a) proper books of account have been kept by the Council; and whether
 - (b) the Financial statement of the University.
 - (i) prepared on a basis consistent with that of the preceding year and is in agreement with the books of account; and
 - (ii) a case of the income and expenditure, gives a true and fair view of the income and expenditure of the University for the financial year.

(3) The Vice Chancellor shall at the end of each financial year prepare a report on the activities of the University during that financial year and submit such report to the Council, the Chancellor, the Board of Catholic Universities and the founder and the national accreditation authority

(4) The employment of a serving auditor or firm of auditors shall not be terminated by the Council without first informing the founder through the Board of Catholic Universities.

(5) By special circumstances, the Founder, on the advice of the Board of Catholic Universities, may give general or specific directions to a serving auditor and the auditor or firm of auditors shall comply with such directions.

(6) A serving auditor or firm of auditors so directed as per sub-rule (5) of this Rule shall report directly to the Council on any matter relating to the directions so given.

(7) The fee for an auditor or firm of auditors shall be fixed and paid by the Council.

PART IX

MISCELLANEOUS PROVISIONS

Principles of
Natural Justice

78. Notwithstanding the provisions of Rules the power to dismiss an officer or support staff of the University or expel or rusticate a student from the University, as the case may be, by way of disciplinary action shall not be exercised unless:

- (a) a disciplinary charge has been made against such officer or support staff or a student, as the case may be; and
- (b) the officer or support staff or student, as the case may be, has had an opportunity to answer such charge; and
- (c) an inquiry has been held into the charge in accordance with the provisions of the regulations made by the Council in that behalf; and
- (d) the officer or support staff or student concerned, as the case may be, has, after such inquiry and defence, been found to be guilty of the charge leveled against him or of a minor charge of the same category established on the basis of the findings made in the course of dealing with the said charge.

General
Provisions on
Appeals

79.-(1) The composition of the Disciplinary Appeals committees established under these Rules shall not include any such person as, prior to the commencement of and/or during the appeal process shall have been involved in the investigation, inquiry, hearing or decision prior to the commencement of the appeal process and/or decision of any matter connected or otherwise associated with the appeal or any aspect of the appeal in which such a matter is directly or indirectly relevant.

(2) Where a member of the staff or a student has been punished for any disciplinary offence or misconduct and he wishes to appeal, he may, while carrying out the punishment, appeal to the relevant Disciplinary appeals committee within thirty (30) days after the decision of the particular Disciplinary Committee.

(3) Where a member of the staff or a student wishes to appeal pursuant to sub-Rule (2) hereof, he shall, within not more seven (7) days of the decision of the relevant Disciplinary committee, give a written notice of his intention to so appeal to the relevant Disciplinary Appeals Committee which shall forthwith submit it to the chairman of the relevant Disciplinary Appeals Committee.

(4) On every appeal under this Rule, the member of the staff or the student appealing shall submit a memorandum setting out grounds of his/her appeal and shall have the right to appear before and be heard by the Disciplinary Appeals Committee either in person or by a proxy, who may be a representative of the workers' organization or a member of the Academic Staff Assembly or the Administrative Staff Association, if any, or a representative of the Students' Organisation as the case may be.

(5) On an appeal under this Article, the relevant Disciplinary Appeals committee may:

- (a) set aside the findings made against the member of the staff or the student and/or the punishment imposed on him; or
- (b) uphold the findings and the punishment; or
- (c) uphold the findings and reduce or enhance the punishment imposed upon the staff or the student; or
- (d) direct the relevant Disciplinary committee to investigate afresh the disciplinary offence or misconduct and report back its findings and recommendations.

(6) Notwithstanding the provisions of sub-Rule 5 (iii) hereof, where the investigation of the disciplinary offence or misconduct by the Students Disciplinary Committee was conducted in accordance with the summary procedure prescribed by relevant student by-laws, the Students disciplinary Appeals committee shall not enhance the punishment to that of expulsion or rustication from the University.

(7) The appeals of members of the support staff shall follow the machinery laid down by the general employment laws as amended from time to time.

(8) Subject to the provisions of this article relating to appeals to the Disciplinary appeals committees, the decisions of the Disciplinary Appeals Committees shall reflect the policies of the founder and shall be

final and not be subject to review by any other authority in the University.

Allowances 80. The Council may, with the approval of the Board of Catholic Universities and the Founder, issue directions prescribing fees and allowances payable for work done for or service rendered to the University.

Directions by the Founder to the Council 81. The Founder may, after consultation with the Board of Catholic Universities may give the Council directions of a general or specific nature and the Council shall give effect to every such direction.

Protection of Members of Council, Senate, Boards and Committees 82. No matter or thing done by any member or officer of the *Bona fide* Council, the Senate or a board, or committee thereof shall, if *Protected done bona fide* in the execution or purported execution of the functions of such Council, Senate, or board, or committee thereof, as the case may be, shall render such member or officer personally liable for such matter or thing.

Validity of Proceedings of Senate, Board and Committees 83.-(1) No act or proceedings of the Council, Senate or Board or a committee thereof shall be invalid by reason only of any vacancy in the Senate membership thereof, or any defect in the appointment of any member or of the fact that any member was at the time in question disqualified or dis-entitled to act as such.

Vesting of Governance and Control in the Founder and the Board of Catholic Universities 84.-(1) Subject to the provisions of the Act, Regulations made thereunder, Charter, these Rules and any applicable written law, the University shall be an independent, self-governing, self-financing and self-accounting institution with its financial and administrative controls vested in the Founder and the Board of Catholic Universities assisted and/or advised by the council and the Senate and whose funds and other resources are as provided for under the provisions of this Charter.

(2) Nothing in the Charter shall have the effect of preventing the Founder, as an investor, from being eligible for such benefits from time to time as are provided for under the laws pertaining to investment promotion in the country.

(3) The University shall be eligible for all such facilities, benefits or privileges as may be extended under any written law and/or from time to time by the Government of Tanzania to other private universities in the country.

Saint Augustine University of Tanzania Charter

GN No. 580 (contd.)

Rules Relating to
Students
Admission

85.-(1) The University shall offer a range of courses leading to awards to applicants who meet the requirements for admission.

(2) Entry qualifications for admission of students shall be in accordance with by-laws approved by the Council.

(3) Subject to the provisions of any applicable written law relating to immigration, students from countries other than Tanzania may be admitted to the University and shall comply with and abide by the laws of Tanzania.

Prohibition
against
Discrimination

86.-(1) Subject to the Act, Charter and these Rules, no test of religious or political belief, race, ethnic origin, nationality or sex shall be imposed upon any person as a requirement for admission as a student or for appointment as a member of staff of the University, or enjoying any privilege, as the case may be, in the University.

(2) Subject to the provisions of this Charter, students and staff of the University shall be drawn from African countries and other parts of the world.

SECOND SCHEDULE

(Made under Rule 32)

The following colleges are hereto declared Constituent Colleges of St. Augustine University of Tanzania

1. Well-Bugando University College of Health sciences in Mwanza
2. Mwenge University College of Education in Moshi
3. Ruaha University College in Iringa.

THIRD SCHEDULE

(Made under Rule 35)

The following schools, Faculties, Institutes, Directorate and Centres are declared Schools, Faculties, Institutes, Directorates and Centres of St. Augustine University of Tanzania.

2.1: At Nyegezi in Mwanza

(a) Faculty of Humanities and Mass Communication which shall offer:

- (i) Master of Arts in Mass Communication;
- (ii) Postgraduate Diploma in Mass Communication;
- (iii) Bachelor of Arts in Mass Communication;
- (iv) Bachelor of Arts in Sociology;
- (v) Bachelor of Arts in Philosophy;
- (vi) Bachelor of Arts in Religious Studies;
- (vii) Bachelor of Arts in Public Relations;
- (viii) Certificate in Journalism and Media Studies.

(b) Faculty of Business Administration which shall offer:

- (i) Master of Business Administration;
- (ii) Bachelor of Business Administration;
- (iii) Bachelor of Arts in Economics;
- (iv) Postgraduate Diploma in Accountancy;
- (v) Advanced Diploma in Accountancy;
- (vi) Advanced Diploma in procurement and Logistics Management;
- (vii) Certificate in Accountancy;

- (viii) Certificate in procurement and Logistics Management;
 - (ix) Certificate in Health Administration;
 - (x) Certificate in grain Management and Food Security.
- (c) Human Rights Resourcing Centre
- (d) Environmental Documentation Centre
- 2.2: At Well-Bugando University College of Health Sciences in Mwanza
- (a) Faculty of Medicine which shall offer:
 - (i) M.Med programmes in Surgery, Internal Medicine, Obstetrics and Gynaecology, Paediatrics and Anesthesiology
 - (ii) M.D. Programme
 - (b) Institute of Allied Health Sciences which shall offer:
 - (i) Diploma in Pharmacy
 - (ii) Diploma in Radiography
 - (iii) Diploma in Medical Laboratory Sciences
- 2.3: At Mwenge University College of Education in Moshi
- (a) Faculty of Education and Counseling which shall offer:
 - (i) B.Sc Education
 - (ii) Diploma in Education
- 2.4: At Ruaha University College in Iringa
- (a) Faculty of Information and Communication Technology which shall offer:
 - (i) B.Sc. Computer Science
 - (ii) Certificate in Computer Science
 - (b) Faculty of Law which shall offer:
 - (i) Bachelor of Laws
 - (ii) Diploma in Law
 - (iii) Certificate in Law

FOURTH SCHEDULE

(Made under Rule 35)

Establishment of schools, Faculties, Directorates and Centres

(a) There shall be established the following schools, Faculties, Institutes, Directorates, Departments and Centres

1. At Nyegezi in Mwanza

(a) Faculty of Law which shall offer:

(i) Bachelor of Laws (LLB)

(ii) Certificate in Law

(b) Faculty of Education which shall offer B.A with Education

(c) Faculty of Agricultural sciences which shall offer

(i) B.Sc. (Agriculture)

(ii) B.Sc. Environmental Science

(iii) B.Sc. Food Sciences

(iv) B. Veterinary Medicine

(d) Institute of Development Studies

2. At Well-Bugando University College of Health Sciences in Mwanza

(a) Faculty of Dentistry which shall offer Doctor of Dental Surgery

(b) Faculty of Pharmacy which shall offer Bachelor of Pharmacy

(c) Faculty of Nursing which shall offer Bachelor of Science.

3. At Mwenge University College of Education

(a) Faculty of Natural Sciences which shall offer BSc. (General)

(b) Faculty of Humanities and Social Sciences which shall offer Bachelor of Arts

4. At the University College of Law, Applied Sciences and Technology
- (i) Faculty of Law which shall offer LLB
 - (ii) Faculty of Applied Sciences which shall offer BSc (Eng.)

Given Under my Hand and the Public Seal this ...20...day of December 2012

The State House,
DAR ES SALAAM.

